Yearly Status Report - 2018-2019

Part A	

Data of the Institution

1. Name of the Institution	**NAZARETH MARGOSCHIS COLLEGE AT PILLAIYANMANAI**
Name of the head of the Institution	**S. ARULRAJ PONNUDURAI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04639-277572**
Mobile no.	**9865483407**
Registered Email	**margoschiscollege@gmail.com**
Alternate Email	**arulraj2862@gmail.com**
Address	**NAZARETH MARGOSCHIS COLLEGE AT PILLAIYANMANAI, NAZARETH 628 617, THOOTHUKUDI DISTRICT**
City/Town	**NAZARETH THOOTHUKUDI DISTRICT**
State/UT	**Tamil Nadu**

Pincode	**628617**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr.A.MAXWELL SAMUEL**
Phone no/Alternate Phone no.	**04639277232**
Mobile no.	**9489128275**
Registered Email	**nmcpiqac@gmail.com**
Alternate Email	**iqac@nmcp.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://nmcp.ac.in/wp-content/uploads/2021/01/AQAR-2017-18_10.09.2018.pdf**

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://nmcp.ac.in/wp-content/uploads/2021/04/A-C-2018-2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B**	**2.10**	**2008**	**16-Sep-2008**	**16-Sep-2013**
2	**B++**	**2.93**	**2019**	**15-Nov-2019**	**15-Nov-2024**

6. Date of Establishment of IQAC	**30-Oct-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Christhavam Valartha Tamil(State level seminar)	19-Dec-2018 1	84
NAAC Preparation (Orientation Programme)	02-Nov-2018 1	107
Workshop on Challenges of Youth	18-Sep-2018 1	160
Staff Counseling Meeting	06-Sep-2018 1	107
SSR Review meeting	04-Sep-2018 1	76
State level workshop on micro scale exprimental in Chemistry	21-Aug-2018 1	108
Office Automation (Seminar)	10-Aug-2018 1	70
SSR steering committee	01-Aug-2018 1	15
One day state level seminar	06-Jul-2018 1	188
International day of Yoga	21-Jun-2018 1	200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	0	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**9**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Introduced new research departments in the college. Feedback from all the stake holders were collected through google forms and analysed. Efforts were taken to construct an ecofriendly campus.

Regular PTA meetings were conducted to improve the learning process of students. POs, PSOs and Cos were introduced in all departments.

Blogs were created in all the departments and important events and syllabus were uploaded. Social awareness programmes were conducted.

Swachh Bharath programmes were conducted by the NSS students in the campus and it was extended to the nearby villages. Through NESAM programme 5 villages were adopted. The villagers were taught with job orienting skills like phenyle and detergent powder preparation.

Introduction of poor students support fund programme – Delight. Enrichment Programmes to staff members. Freshers Day Programmes are conducted to first year students of UG & PG.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Tree plantation	Tree saplings were supplied to the students by the government departments and planted in the campus. During the visit of VIPs saplings were planted by them in the campus.
Freshers day to motivate I year students	Freshers day and orientation programme were conducted for the I UG students.
To introduce value added courses for the benefit of students	Value added courses were conducted in all the departments.
Preparation of academic calendar	Academic calendar was prepared and it was followed throughout the academic year.
AISHE submission	Data were collected every year for the submission of AISHE
To conduct academic audit at the end of	Principal (IQAC Chairman), IQAC co-

every academic year	ordinator & one senior member of the college visited every department academic audit was conducted.
Feedback from all the stake holders	Using google forms feedbacks were collected and surveyed.
To create research climate in the college	Faculty members are encouraged to do projects and to publish journal papers in peer reviewed journals.
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**09-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The current database of students and their academic performances can be accessed through the ERP solutions available in the institution. The MIS is used in student's admission, fee payment, attendance of students, conducting internal examinations and result analysis, Scholarships, etc. Biometric attendance system is practiced to collect the attendance of staff members. Library is partially automated. egate facility is used for the entry of students. ejournals and ebooks are available for the staff and students. SMS service, whatsapp, department blogs, college website, email to the staff and students are used as information systems.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

All the programmes taught in the college are designed by the University to which the college is affiliated and hence, all departments are required to implement the syllabus prescribed by Manonmaniam Sundaranar University. The time table committee headed by the principal and a senior faculty member draws up Academic Calendar – a detailed time table for academic and co-curricular courses such as theory, practical, tutorial, ICT, life-skill, value education and add-on classes thereby ensuring a balance between the different types of engagement a student is expected to participate in. Each department strives for effective curriculum delivery through a combination of time tested and innovative methods, that begin with an entry point assessment of student's aptitude and expectations relating to the course. A well-planned academic calendar, prepared in each department based on the college academic calender helps the staff to accomplish their work within the available time frame, yet flexible enough to permit changes. The teaching plans are prepared on the basis of the syllabus and time table before the commencement of the semester. The apportioning of syllabus is done democratically through discussion with the faculty members in departmental meetings. The faculty take utmost care to complete the syllabus on time. The staff council meetings are arranged by the principal regularly to highlight the need and the progress of the departments with regard to teaching-learning. The college is well-equipped with smart classrooms and ICT facilities which are extensively used by teachers in day-to-day teaching to make delivery of curriculum attractive to students. Special lectures delivered by eminent scholars on topics related to curriculum further intensify students learning experience. Tutorials/projects, class tests and internal assessments comprise the formal evaluative process. Students are encouraged to meet faculty after the class hours for doubt clearing and curricular discussions. Extra hours are devoted for remedial coaching to lead the students face university examination successfully. IQAC regularly monitors the progress of teaching-learning, department meetings, parent-teachers meet, Alumnae meet and other forums and puts forth necessary alterations if needed. Feedbacks are also collected from the students. In addition to this, IQAC conducts regular internal and external audits to evaluate and provide valid suggestions to rectify the problems encounter in curriculum delivery. Study tours and Field visits are organised for students as a mode of experimental learning. Seminars, Unannounced Quiz are conducted to promote participative learning among the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Vermitechnology	Nil	05/01/2019	30	Employability	Employable skills
Art and Craft	Nil	09/01/2019	30	Entrepreneurship	Hand work skills
Preparation of Consumer products	Nil	10/01/2019	30	Employability	Employable skills
Computer Application in Economics	Nil	22/01/2019	30	Employability	Employable skills
Quilling paper art	Nil	24/01/2019	30	Entrepreneurship	Hand work skills
Flash	Nil	01/02/2019	30	Employabil	Employable

			ity	skills
Tour and Tourism A-study	Nil	04/02/2019	30	Employability	Employable skills
Quilling Ideas	Nil	12/02/2019	30	Entrepreneurship	Hand work skills
Tally	Nil	18/02/2019	30	Employability	Accounting skills
Spoken English	Nil	11/03/2019	30	Employability	Communication Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Mathematics	17/09/2018
PhD or DPhil	Commerce	12/09/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
PhD or DPhil	Mathematics	17/09/2018
PhD or DPhil	Commerce	12/09/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	310	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	25/06/2018	401
Value Based Education	06/12/2018	378
Yoga	18/06/2018	352
Computers for Digital Era	05/12/2018	345
Personality Development	18/06/2018	350
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	93
BA	Economics	87
MA	English	5
MA	History	5

MSc	Mathematics	18
MCom	Commerce	11
MPhil	Commerce	4
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is collected from all the stakeholders such as students, alumni, parents, and faculties. The feedback obtained from the faculties includes queries regarding course syllabi and reference materials prescribed in syllabi. The faculty members are also asked to give feedback on curriculum design. The feedback received from Alumni is analyzed and used for the overall development of the institution. Feedback is received from students and faculties through Google form and Alumni feedback is received physically. Every year feedbacks from parents are collected personally in a parent-teacher meeting. The parents are also given the opportunity to give oral feedback in the parent-teacher meeting. In the year 2018-19, seventy-two feedback responses have been received from the Teachers. The feedback features questions about the balance between theory and application, objectives of syllabi, relevance of reference materials prescribed, the knowledge provided by the syllabi, whether the teacher is given full freedom to adopt new techniques of teaching such as group discussions and seminar presentations. Furthermore, The teachers are encouraged to give feedback on the availability of books in the library, whether the the curriculum has been designed in such a way to enhance the employability of the students, the applicability of the courses in real-life situation, revision of the syllabus in the reasonable interval and the skill development component of the syllabi. Feedbacks obtained from the students also are scrutinized by the team and the result is considered while making decisions and planning. The Feedback Questions are asked about the curriculum, Teaching Learning process, Student assessments, grievances of evaluation form and feedback on performance. The students are asked questions about whether the curriculum has been designed in such a way as to enhance employability. The relevance and applicability of the course in real life situation is also questioned through feedback. Questions about the library facilities available in the college are also asked. The student's feedback form also features questions regarding grievance redressal, the functioning of career counseling and placement cell, usefulness of mentor system, and opportunities provided for revealing talents. There is a separate column in the feedback form about the curriculum. There would be four options: (i) Very Good (ii) GOOD (iii) Satisfactory (iv) Unsatisfactory. The parents are also asked questions about their satisfaction with the Admission Process, Teaching-Learning process, Sports and cultural activities, Womens safety, Guidance and Counseling, and Classroom Advisor's activities. Parents are also given opportunities to write their comments in the feedback form apart from the questionnaire. The feedback form features questions in two languages: English and regional language (Tamil) to facilitate the Parents to understand

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tamil	64	55	31
BSc	Zoology	48	63	37
BSc	Maths	48	68	40
BSc	Chemistry	48	45	30
BCom	Commerce	128	222	102
BA	History	64	71	39
BA	English	128	156	71
BA	Economics	64	40	40
MSc	Maths	25	26	23
MA	English	30	9	7

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1193	83	57	11	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
82	74	6	14	2	9

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system is available in our institution. The college has instituted a comprehensive system for supporting and mentoring the students. This system helps the students to come out of the struggle that they face both in their academic and personal life. The key areas like academic, financial issues, psychological problems and their talents are identified easily through this system and the necessary assistance are provided. The college follows Departmental Mentoring system where each mentor allotted wards depending on the strength of the department. Every student will have a mentor whom they can freely approach at any time

for academic and personal guidance. They are encouraged to discuss any issue of concern that comes in the way of learning and development. The mentors maintain record of the wards and all the details regarding the mentee's activities are noted in the register. Details of problems faced by the students, counselling given, academic points etc are recorded in the register. This gives a clear picture of the students and also able to study the problems of the students. Parent - teacher meeting is conducted twice in the academic year where the student's progression and regularity to the class will be discussed with the parents. The class teachers and the course teachers analyse the academic problems to devise ways for the academic improvement. The advance learners are motivated to participate in inter collegiate competitions, present papers, attend seminars etc., similarly the problems faced by the slow learners are identified by the mentors and the guidance are given to overcome their issues and they are encouraged to improve their performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1276	82	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
90	82	8	9	46

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.S.G.Jebastin Andrews	Assistant Professor	Rula Award (Best Young Scientist in Polymer Chemistry)

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1103	I,III,V/Nov.2018	03/11/2018	22/01/2019
BA	1107	I,III,V/Nov.2018	03/11/2018	22/01/2019
BA	1105	I,III,V/Nov.2018	03/11/2018	22/01/2019
BA	1113	I,III,V/Nov.2018	03/11/2018	22/01/2019
BCom	1301	I,III,V/Nov.2018	03/11/2018	22/01/2019
BSc	1504	I,III,V/Nov.2018	03/11/2018	22/01/2019
BSc	1506	I,III,V/Nov.2018	03/11/2018	22/01/2019

BSc	1517	I,III,V/Nov.2 018	03/11/2018	22/01/2019
BSc	1527	I,III,V/Nov.2 018	03/11/2018	22/01/2019
MA	2102	I,III/Nov.2018	03/11/2018	21/12/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college, being a non-autonomous institution, is affiliated to the Manonmaniam Sundaranar University (MSU) and strictly follows the CIE norms prescribed by them. The internal examination schedule is prepared based on the university academic calendar and is communicated to the students and faculty through College Academic calendar. There are certain reforms carried out for the betterment of CIE which includes • Each department is liberalised to prepare their own internal schedule and invigilation duties based on the information provided in the academic calendar. • Question Banks are prepared by the respective faculties well in advance and questions are selected from it covering the entire unit. To enable this from each units of the syllabus particulars numbers of questions are asked. • The Question Paper and Scheme are prepared in advance and Scrutiny of the prepared question paper is carried out by Head of the Department and verified by Exam Co-ordinator to ensure quality of the Question paper. • The Answer Scripts are evaluated within a week and the papers are distributed to the students for verification and discussion. The students are encouraged to discuss their queries with concerned staff. • The students who face difficulty to attend the off-line exam has the freedom to appear online with prior permission from the Head of the Department. When a student abstains from writing the exams due to a valid and genuine reason, he/she is given another chance to write the exam with the consent and approval of the Head of the Department. • The results were analysed and remedial action that need to be taken are discussed by the HOD and concerned faculty. Re-tests are also conducted for slow learners. • The mentor discusses the result of the student to ensure continual learning and development of their children with parents. • Suggestions for remedial measures are given if needed and monitoring it closely.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college ensures strict adherence of the time frame for CIE prescribed by the university. The institution prepares the academic calendar well in advance after collecting the required details regarding the academic activities planned by each Department individually for the year with the guidance of IQAC and is given to all the students and faculties during the beginning of the academic year. The comprehensive academic calendar is prepared by the Calendar committee consisting of the Principal and the Vice Principal and a few staff with the help of IQAC. Adhering to the college academic calendar, teaching faculties create action plan to ensure timely delivery of syllabus. The timeline created allows the staff to complete the given syllabus on time and the students will also have sufficient time before the examination to prepare for CIE. This helps to ensure effective conduct of CIE and achieve desired outcomes. It also helps the students to plan their academic and extracurricular activities. Three Internal Examinations are conducted as per the university instruction and the assignment are also given to the students to test their understanding on the subject. Apart from the Internal Examination, class test are conducted to prepare the students well for the university examination. The students are also encouraged to do mini projects as a part of their academic performance. The

marks secured by the students in the tests are informed to the parents in the PTA meetings as scheduled to further improvement of the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://nmcp.ac.in/pso/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2102	MA	English	5	2	40
1527	BSc	Zoology	29	21	72
1517	BSc	Maths	34	26	76
1506	BSc	Computer Science	22	7	32
1504	BSc	Chemistry	26	23	88
1301	BCom	Commerce	75	43	57
1113	BA	Tamil	14	7	50
1107	BA	History	38	18	47
1105	BA	English	71	46	65
1103	BA	Economics	37	12	32

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://nmcp.ac.in/wp-content/uploads/2021/04/2018-2019.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Recent Trends in Information Technology	Computer Science	06/07/2018
Microscale Experiments in Chemistry	Chemistry	21/08/2018

Paetchu pairchi karutharagam	Tamil	14/09/2018
Prospects of education in Zoology and Knowledge Empowerment	Zoology	12/12/2018
Christhavam valartha Tamil	Tamil	19/12/2018
Waste Land Management Programme	Zoology	04/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Young Scientist in Polymer Chemistry	Dr.S.G.Jebastin Andrews	Rula Award	12/11/2018	Award won by Teacher

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	1

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	9	0.82
National	English	2	Nill
International	Chemistry	3	4
International	Commerce	10	4.15
International	Economics	3	Nill
International	English	6	Nill
International	History	6	Nill
Internaional	Mathematics	2	6.76
International	Tamil	10	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Zoology	1
Chemistry	1
History	3
Mathematics	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
An Analytical View of Hypermarkets Vs Supermarkets	D. JESURA PAULINE	Journal of Management Research and Analysis (JMRA),	2018	1	Nazareth Margoschis College at Pillaiyanmanai	1
Thermal and X?ray diffraction studies on interpenetrating polymer networks of castor oil?based polyurethane and diazotized cardanol?based homopolymers	S.G. JEBASTIN ANDREWS	INTERNATIONAL JOURNAL OF PLASTICS TECHNOLOGY	2018	11	Nazareth Margoschis College at Pillaiyanmanai	11
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Thermal and X?ray diffraction studies on interpenetrating polymer networks of castor	S.G. JEBASTIN ANDREWS	INTERNATIONAL JOURNAL OF PLASTICS TECHNOLOGY	2018	1	11	Nazareth Margoschis College at Pillaiyanmanai

oil?based polyurethane and diazotized cardanol?based homopolymers						
An Analytical View of Hypermarkets Vs Supermarkets	D. JESURA PAULINE	Journal of Management Research and Analysis (JMRA),	2018	1	1	Nazareth Margoschis College at Pillaiyanmanai

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	22	35	50	9
Presented papers	21	26	Nill	Nill
Resource persons	Nill	Nill	Nill	4

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Inaugural function – NSS	Unit 131, 59	2	100
Blood Group Identification camp – NSS	Unit 131, 59	2	400
Independence Day celebration – NSS	Unit 131, 59	2	82
Eye Donation Awareness – NSS	Unit 131, 59	2	200
NSS Inagural Function	Unit 58,63,160	5	250
Blood Grouping Camp	Unit 160	9	400
Independence Day Celebration	Unit 160	8	82
Donation for Kerala Flood	Unit 58,63,160	11	1500
Children's Father of Nation Movie	Unit 58,63,160	5	250

Abolition of Plastic Awareness Rally	Unit 58,63,160	8	150

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Certificate of Appreciation	Tamilnadu State Aids Control Society and State Blood Transfusion Council	103

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	Unit 131	Short Film	1	24
Swachh Bharat	Unit 131	Wall Painting	1	24
Swachh Bharat	Unit 131	Distribution of dustbins and gloves	1	24
Swachh Bharat	Unit 131	Compost Pits	1	24
Swachh Bharat	Unit 131	Speed Breaker Painting	1	24
Swachh Bharat	Unit 131	ATM Centres Cleaning	1	24
Swachh Bharat	Unit 131	Plastic Awareness	1	24
Swachh Bharat	Unit 131	Plastics Collection	1	24
Swachh Bharat	Unit 131	Streets Cleaning	1	24
Swachh Bharat	Unit 131	Adult Education	1	24

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Sericulture Farm, Demonstration cum Training centre, Government Sericulture unit of Tamil Nadu, Silk board rearing centre, V. M. Chatram, Tirunelveli	20/06/2018	To trained the students and enrich the subject knowledge and health awareness of the students	32
Arul Industries, Tirunelveli	13/08/2018	Train our student s-Apprentice-	38
[View File](#)			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
530000	620162

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Impres ERP (Dolphin software	Partially	Nill	2015

	solutions)					

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**21990**	**2398751**	**23**	**4750**	**22013**	**2403501**
Reference Books	**2240**	**Nill**	**Nill**	**Nill**	**2240**	**Nill**
e-Books	**3135000**	**Nill**	**Nill**	**5900**	**3135000**	**5900**
Journals	**22**	**Nill**	**2**	**6500**	**24**	**6500**
e-Journals	**6000**	**Nill**	**Nill**	**Nill**	**6000**	**Nill**
CD & Video	**314**	**Nill**	**Nill**	**Nill**	**314**	**Nill**

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	**Nil**	**Nil**	**Nill**

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	**79**	**43**	**7**	**3**	**0**	**16**	**15**	**19**	**10**
Added	**10**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**10**
Total	**89**	**43**	**7**	**3**	**0**	**16**	**15**	**19**	**20**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

19 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical

	facilites		facilites
5712554	4827506	355000	686588

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution ensures the maintaining of the infrastructure by undertaking repairing work every year. An annual maintenance contract (AMC) has been made between local computer service centre and institution to ensure the maintenance of computer and ICT facilities. Every year computers are checked and repaired by the technicians. People from computer service centre take care of the maintenance of computers, supporting hardware, LAN and Wi-Fi across the campus. File sharing is enabled inside the campus through Local Area Network. The campus is maintained clean and tidy by the institution. All the classrooms, Staff rooms, Seminar halls and Laboratories are cleaned and maintained regularly by Non-teaching staff assigned for each area. Wash rooms and rest rooms are well maintained. The record of instruments purchased is maintained by stock register. For the maintenance of academic facilities like laboratories, classrooms, skill-related workshops, conference and seminar halls, additional budget is allocated. The playground is also maintained regularly by eradicating unwanted weeds and grass from the field. The sports facilities of the institute are maintained by physical education department. Our College has a Kabaddi Court, 2 Football grounds, an Athletic Ground, and a big sports Room containing various sports equipment for mini gym, shot put, hammer throw, high jump, pole vault and games. There are a Physical Director and a Marker man to take care of all the activities, coaching, events, tournaments / Leagues, and maintenance. Every year physical verification of the available consumable non consumable materials is done. Electrical and the Plumbing related maintenance is done with the help of skilled persons. The students are instructed to maintain the campus clean and plant trees inside the campus by NCC. The Library has a Librarian, a Library Assistant and an Attendant, responsible for the issue and maintenance of all books, records of browsing, and keeping everything in order. The Library environment is maintained with proper procedures to provide a peaceful reading experience to the readers. Students are advised to keep the library clean by using dustbin. Students' restrooms and retiring halls are cleaned often by the assigned workers to maintain the place clean and hygiene. The Gardner takes care of the garden as well as trees with diligence to provide an eco-friendly campus. The necessary equipment, apparatus and instruments for the practical exams are installed and made available in the respective laboratories. The teachers operate them during the demonstration. A sufficient number of Laboratory Assistants are employed and they clean, maintain and keep them safe in the Laboratory. The electricity and water supply to the Laboratories are ensured by the Technician. All wiring works, electric fittings and any default correction are done by the outside Electrician.

https://nmcp.ac.in/maintenance-policy/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Delight Programme – Institution Level Students Support Programme	96	160100
Financial Support			

from Other Sources			
a) National	Govt. Scholarship	318	1161246
b) International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
The International day of yoga	21/07/2018	200	Nazareth Margoschis College
Students Enrichment Programme	04/07/2018	450	Prayer Cell
Health Awareness Program	09/10/2018	159	Gender Sensitization Cell
Skill Development Training Programme	27/09/2018	52	Nehru Institute of Information Technology and Management
Entrepreneurship Training Programme	20/02/2019	120	Altrans Shipping Logistics LLP
Students Enrichment Programme	12/12/2018	81	Alumni Association Department of Zoology
Seminar in Office Automation	10/08/2018	75	CSC Computer Education Department of Mathematics
Remedial Coaching	19/02/2019	20	Department of Computer Science
Guest Lecture – Mrs. Fiano Kezia Winston P.hd Scholar(Rhetorical Devices in Shakespeare's Julius Ceasar)	12/04/2019	52	Department of English
Ilakiyathil Inbam – Guest Lecturing	22/06/2018	27	Department of Tamil
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

2018	Guest lecture– Competitive Exam	72	Nill	Nill	Nill
2019	Seminar – NET preparation	84	Nill	2	Nill
2018	A Campus placement procedure enhancement training	158	Nill	Nill	2
2018	Campus placement training programme – Ripe Consulting Services PVT(LTD)	Nill	231	Nill	Nill
2018	One day workshop on 'Challenges of youth'	Nill	308	Nill	Nill
2019	Campus Placement Procedure Enhancement Training – Ripe Consulting Services PVT(LTD)	Nill	310	Nill	Nill
2018	TMB sponsored One day state level workshop on Microscale Experiments in Chemistry	Nill	163	Nill	Nill
2019	International Seminar on literary criticism: Theory and Praxis	Nill	190	Nill	Nill
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

19	19	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
IDBI Federal Life Insurance	205	43	Johnson Electric,Chennai	Nill	2

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	9	M.Sc.	Mathematics	Aditanar College/St. Joseph College of education/RMP College of Education, White memorial College/ St.Thomas College of Educofion/College of Eductioon Cheranmahadevi	M.Phil/B.Ed
2019	6	B.Sc.	Zoology	St.Johns College, Adithanar College,Pope's B.Ed College, Sayerpuram, John Thomas B.Ed. College, Meignanapuram	M.Sc./ B.Ed.
2019	3	B.A	Economics	Aditanar College, Law College, Tirunelveli	M.A/B.L
2019	4	B.A	Tamil	R.M.P. PSK CSI Rajarathnam College of Education,	B.Ed/ M.A/ B.L.

				Govindamal Adhithanar College for women, Government Law College	
2019	10	B.A	History	NMCP, Sathahathullah Appa College at Palayamkottai, MSU, St. Joseph College of Education	M.A/ B.Ed
2019	5	B.Com	Commerce	Sivanthi college of Education, Nazareth Margoschis College, AR Business School, Chennai	B.Ed/ M.Com/ MBA/ CA
2019	3	B.Sc.	Computer Science	MS University, FX Engineering College, Kamaraj College	MCA
2019	18	B.Sc.	Mathematics	NMCP/RMP College of Education, Govt. College of Education Saithapettai	M.Sc/B.Ed
2019	13	B.Sc.	Chemistry	Nazareth Margoschis College, M.S .University, Popes College, Xaviers College	M.Sc.
2019	6	B.Sc.	Zoology	St.Johns College, Adithanar College,Pope's B.Ed College, Sayerpuram, John Thomas B.Ed. College, Meignanapuram	M.Sc./ B.Ed.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talents Day	College	1100
Quiz Competition – Margoschis Quiz Club	College	62
M.S. University Men Football Team coaching camp	University	20
Inter School Zonal Athletic Meet	School	300
Missionary Cultural Program	College	500
Competition on Tamil Kalai Illakiyam	College	59
Intra Level Competition	Department	49
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Best Short Film Award _ I AM HUNGRY	International	Nill	1	17RBEN38, 17RBEN39, 17RBEN41, 17RBEN42	I.David Arulraj, J.David Livingstone, J.Jeya Antony Shervick Robertson, C.Jeyaprakash
2018	First	National	Nill	1	16SBEN16	B.Aristo Alexander
2018	Third	National	Nill	1	17RBEN38	I.David Arulraj
2018	Achievement	International	Nill	1	16RBEN34, 16RBEN36	C.Christus Amala Deepan, Jebaraj I Barnabas

2018	Second	National	Nill	1	16SBCS23, 16SBCS17, 17SBCS09	Vinoth, Robin, Joel
2018	Second	National	Nill	1	16SBCS23, 16SBCS17, 16SBCS22	Vinoth, Robin, Venkadesh
2019	First	National	Nill	1	16SBCS18, 17SBCS07	Siva sub ramaniyan, Hudson
2018	Second	National	Nill	1	16SBCS23, 16SBCS17, 17SBCS09	Vinoth, Robin, Joel
2018	Second	National	Nill	1	17SBCS18	Thiruvadi selvam
2019	First	National	Nill	1	16SBCS19	M.Subash

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has students union and the students Advisory Committee organises students union elections every year. The students union elections was held on 04-09-2018. Students are also actively involved in various societies of the college like NSS, Women's Development Cell, Placement Cell and many others. The college has students union representing the Aided and Self-financing courses. The college offers numerous opportunities for students to participate in Co-curricular, Extra-curricular, Social, Sports and community development activities. Development Associations and various clubs activate the students to organise variety programs based on the thrust areas of their domains for the students. Departmental cultural competition, special programs on national and international days of importance and ethnic festivals are conducted to enrich and enhance the students innate talents. Organising field visits and educational tours contribute to the well – being of the students. Volunteer members and nominated members from each class regularly contribute towards institutional progress through group process. Major active programs such as skill development programme, regular feedback, rendering help to poverty – Stricken students are noteworthy student development programs, instituted by student community. Student representatives participate in coordinating NSS activities, students are involved in organising awareness programmes, blood donation camps and different activities in adopted villages. NSS encourages the students to preserve the environment by tree plantations. The fine arts club enriches the skill of students by involving them in various cultural activities. They are also encouraged to partake in inter college competitions. Student Christian Movement (SCM) of the college focuses on enhancing the spiritual from other faiths also participate in SCM. They lead songs and deliver messages in the morning prayer. Students play an important role in college choir. Students participate and serve in various other committees of the institution including library committee, athletic committee and Antiragging committee. Various club activities are initiated and activated by students. Welcome party to the freshers are conducted enthusiastically by the senior students. Farewell party is given to the final year students. Students themselves design and organise numerous programmes during the college

functions. As the students are involved in several activities, they develop healthy habits and healthy relationship with their counterparts. A student – teacher rapport is also well – maintained and a good climate is created in the college campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1460

5.4.3 – Alumni contribution during the year (in Rupees) :

67500

5.4.4 – Meetings/activities organized by Alumni Association :

English : 01.05.2019 Mathematics : 06.04.2019 Zoology : 12.12.2018 History : 23.02.219 Economics : 09.02.2019 English : 01.05.2019 Commerce : 26.12.2018 Computer Science : 19.01.2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Principal is the head of the institution. The management delegates all the administrative and academic activities by conducting governing board of our college comprises of the standing committee for collegiate management representatives, principal and staff representative, old students representative. All the important development works of the college will be discussed in the governing board and implemented only after getting approval. All the departments of our college is having the freedom to work independently. In the beginning of the academic year every department has to submit the tentative programmes to be organised on that year. The academic calendar will be prepared based on these programmes. The academic calendar is issued to all the faculty members and students. The programmes planned will be executed on the tentative days given, to fulfill the vision and mission of the college. The IQAC teams of the college facilitate the imitation of all quality improvements on the curricular and extra-curricular activities. The seminars, workshops, conferences are conducted on state national and international levels by all the departments important recent topics which will enhance the knowledge of the students. Depending on the ability skills and talents of the faculty members different cells and clubs are formed by the leader ship of a senior staff. Various programmes will be conducted by these cells and clubs to enrich the knowledge of students, exhibit their talents in competitions, create awareness on various fields, get good counseling to lead ethical and valuable life. Departmental industrial visits and field visits, relevant to their subjects will be arranged by the staff and HODs of every departments. With the consent of the principal these visits will be enacted. Faculty members are appointed as the mentor for their department students. They maintain a student profile record. They periodically monitoring the studies, test results and also their overall personality development. The care and concern of the mentors on their mentees will increase the self confidence and self respect of them. The sports activities are carried out by the physical director. He helped and trained the students to participate them in inter collegiate, inter university, national

level athletic events. The library is well maintained and developed under the supervision of a librarian. Students are encouraged to visit library regularly by giving awards to the best library user. Valuable books, journals competitive magazines are purchased for the library to be used by staff and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The notification for the admission is published in all the leading newspapers. The college has an admission committee which comprises of the principal and senior faculty members. The whole admission process is carried out by the committee. The college follows Government rules and regulations for admission procedure. Application and prospectus are issued to the students seeking admission in the college. After the last date of the submission of application the students are selected on merit basis and the list is pasted in the college notice board. Also the students are intimated over post. Students with disability and sports capability are given preference.
Industry Interaction / Collaboration	Industrial visits are arranged regularly. The students visit factories and industries and get to know of the functioning like production, management, distribution and several other functions of the industries. It provides opportunity for interactive learning and bestows a holistic learning for the students. MOUs are signed with industries for carrying out internship and training programme. As a collaborative effort with industry some of our students, as soon as they complete their course join as interns and are paid for internships. Measures are taken to organize more number of internships and training programmes for the welfare of the students.
Human Resource Management	The advertisements are published in the daily newspapers for the requirement of teaching and Nonteaching faculty. PF are made compulsory among the faculty member as welfare practice. Two elected members from the faculty are part of the Governing council of the college. Requirement of both teaching and nonteaching staff is done

	strictly based on merit following government norms.
Library, ICT and Physical Infrastructure / Instrumentation	The College has well – stocked library with a spacious reading room attached to it. Implemented Dolphin Integrated Library management software with OPAC facility to browse the library collections through Intranet. Library has been updated with recent books, journals, magazines, dailies and e-resources. The college library is a member of N-List Braille Software and Audio Books are available. LCD Projectors are installed in classrooms to enable use of AV in Classroom teaching. ICT tools are used in teaching and learning process. Ramp and wheel chairs is available for the challenged.
Research and Development	The management encourages the teachers to publish their research papers in various journals with high impact factor. Research awareness is strongly felt and many number of staff got Ph.D during this academic year. Staff members received guide ships. Two departments are upgraded as research departments. The students are motivated for doing research. They present papers in the seminars and conferences conducted in the state/national/ international level. The college confers a good research climate for the students. Research mind is infused at the undergraduate level itself. Research projects are carried out by the students as part of their programme.
Examination and Evaluation	Three internal examinations are conducted in the college as per the schedule given by the Controller of Examination of the college. The students write internal exam for twenty five marks and external exam for seventy five marks. The internal exam papers are evaluated by the teachers who handle the subjects to assess the students' knowledge attainment. End semester examinations are conducted based on the time table given by the University. Grade system is followed. Results are shown to the parents during the parent teachers' meet. Re-tests and remedial classes are conducted for the slow learners. Revaluation is permitted for the students. Result Analysis is done for improving the quality of

	education.
Teaching and Learning	In addition to the traditional chalk and talk method, the college provides ample facilities for effective teaching learning process using ICT tools. Role play, quiz, PPT presentation, and Audio-visual aids are skillfully used by the teachers to create enthusiasm and eagerness in the teaching learning process. Besides these, learning is further accelerated through seminars, workshops, conferences, field trips, industrial visits, study tours, and guest lectures. Recently, the teachers switched over to the effective use of online teaching. They conduct classes through online apps and Google classroom. The students are encouraged to take short films and seminars for enhancing their knowledge.
Curriculum Development	The college adheres strictly to the curriculum framed and developed by the Manonmaniam Sundaranar University. Some of our college staff serves as members of the Board of Studies of the University. Apart from the subjects prescribed by the University, the college offers Add-on courses, Bridge course, Spoken English Course, and Skill based Courses for the benefit and betterment of the students. The curriculum for these courses is designed by the respective departments keeping in mind the needs and necessities of the job market today. Feedback is collected from the students regarding syllabus and curriculum delivery for ensuing effective education.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	E-governance is implemented in various administrative areas for effective communication and planning. Biometric attendance system is instilled in the college for the attendance data of the teaching and non teaching staff. Whatsapp group is formed for circulating communications and programmes of the college. CCTV surveillance cameras are kept in various places in the college campus to ensure safety and security.
Administration	The college administration is done by the management. For strengthening the

	administration of the college, the college keeps the whole data of the students. It helps for providing quick information about the students. IMPRESS ERP software is installed for maintaining students' attendance and marks. The staff members upload the attendance and marks of the students also in the university portal.
Finance and Accounts	Finance and accounts of the college is maintained in the college office. Salary statement of the teaching and non-teaching faculty is done through software. All financial transactions are recorded using Tally accounting package.
Student Admission and Support	Admission of the students is done as per the norms of the University. College website provides all necessary information regarding the courses offered and applying procedure. Scholarship support is extended to the students and the students download the applications and fill them and give it in the college office. Library attendance is done through e-gate. The college extends helping counter for students.
Examination	Three internal examinations are conducted every semester. The teachers send the questions through email to the college office and they take the print out of the questions to the students. Internal mark entry is fully computerized and connected through LAN. The students' marks are intimated to their parents through SMS. Question Banks are prepared by the teachers and uploaded in the college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching	Number of participants (non-teaching

Year	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2018	Nill	Orientation Programme for Non – Teaching staff	28/07/2018	Nill	Nill	31
2018	Nill	Motivational Programme for Non – teaching staff	04/09/2018	Nill	Nill	31
2018	Orientation Programme	Nill	16/10/2018	Nill	107	Nill
2019	Staff Enrichment Programme on SSR for NACC	Nill	09/01/2019	Nill	76	Nill
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	16/11/2018	06/12/2018	21
Refresher course in English	1	05/09/2018	25/09/2018	21
UGC –sponsored Refresher course in English and Literature	1	19/06/2018	09/07/2018	21
UGC – Sponsored 102nd Orientation Programme	1	18/05/2018	14/06/2018	28
		View File		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

3	6	8	Nill

| 6.3.5 – Welfare schemes for |

Teaching	Non-teaching	Students
GIS,PF Contribution /SPF, Festival Advance, PF Advance, Maternity Leave, FDP and Diocesan Family Benefit Fund	GIS, Festival Advance, Loan Facilities Maternity Leave	Government Scholarships Stipend to meritorious students under Merged Schemes of UGC XI plan Management Scholarships Institutional aid and assistance Medical Help Insurance Canteen Hostel Cycle Shed Youth Red Cross Grievances Cell Counseling Cell Reprography

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

   The college has regular internal and external financial audit. The Diocese auditors and two members from Governing Board are also in the internal auditing team and external financial audit by the Government auditors. It was an audit of Balance Sheet General Fund, Income and Expenditure, Receipt, Payment account. The auditing of the expenditure account Government funds is carried out by the auditors from the office of Regional Joint Director of Collegiate Education, Tirunelveli. The last audit was done by 06.12.2018.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Grace group India PVT. LTD	68000	For buying projector and laptop for the Department of Chemistry
[View File](#)		

6.4.3 – Total corpus fund generated

5144395

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college organizes orientation programme every year where first year student along with Parents/ Guardian are invited. The college conducts regular parents meeting in each semester and also the class teacher meets the parents whenever necessary and many points were discussed during the meeting to improve in many areas like Discipline, extra-curricular activities and performances of the

	students in the internal examination.

6.5.3 – Development programmes for support staff (at least three)

Conducted Staff Enrichment Programme for support staff on SSR preparation for NAAC, Staff retreat, Preparation of phenol and soap oil skill training programme on vermicompost, Sericulture, Honey hive. Festival Advance is granted to the non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To motivate all Teaching staff to complete their Doctorate. To install solar panels and lamps Enabling Teachers for e-content Development.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	International day of Yoga	21/06/2018	Nill	Nill	200
2018	One day state level seminar	06/07/2018	Nill	Nill	188
2018	SSR steering committee	01/08/2018	Nill	Nill	15
2018	Office Automation (Seminar)	10/08/2018	Nill	Nill	70
2018	State Level Workshop on micro scale experimental in chemistry	21/08/2018	Nill	Nill	108
2018	SSR Review meeting	04/09/2018	Nill	Nill	76
2018	Staff Counseling Meeting	06/09/2018	Nill	Nill	107
2018	Workshop on Challenges of Youth	18/09/2018	Nill	Nill	160
2018	NAAC Preparation (Orientation Programme)	02/11/2018	Nill	Nill	107

| 2018 | Christhavam Valartha Tamil(State level seminar) | 19/12/2018 | Nill | Nill | 84 |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health Awareness Programme	09/10/2018	Nill	159	Nill
National Girl Child Day	24/01/2019	Nill	157	Nill
Women's Day	28/02/2019	Nill	487	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0.69

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	Nill	30/07/2	1		Visit	32

2018	Nill	Nill	018		Extension Activity	to the School for Deaf and Dumb, Thirumaraiyur	
2018	Nill	Nill	24/08/2018	1	Helping Hands	Contribution to Kerala Flood Relief	225
2018	Nill	Nill	11/09/2018	2	Outreach Programme	Visit to GVG TNDTA Middle School, Pillaiyanmanai – To teach the basics in computer	22
2018	Nill	Nill	14/09/2018	1	Outreach Programme	Medical Camp at Thiruvalluvar Colony – Free Consultation and Checkup for the Colony people	43
2018	Nill	Nill	18/09/2018	1	Extension Activity	Visit to St. Lukes Community College, Nazareth– DMLT Awareness Programme	34
2018	Nill	Nill	19/09/2018	1	Extension Activity	Visit to Kirubai Illam at Pragasapuram – To help the inmates	42
2018	Nill	Nill	04/10/2018	1	Outreach Programme	Medical Camp at Agappaikulam TNDTA Primary School –	50

2018	Nill	Nill	12/10/2018	1	Outreach Programme	Coastal Cleaning Programme at Uvari Sea Shore	58
2018	Nill	Nill	31/10/2018	1	Extension Activity	Visit to Florence Swainson School for the Deaf , Palayamkottai	47
2018	Nill	Nill	18/12/2018	1	Extension Activity	Visit to Karunalya – the Home for Handicapped Orphans, Veerapandianpattinam	26

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	29/06/2018	Every student should wear the prescribed formal uniform. ID card must be worn by the students while on campus. When a member of the staff enters the class room, the student should rise and remain standing till they are requested to sit. Attendance will be marked at the beginning of every period. Absent for one period in the session will be treated as absent for that session. Students are expected to maintain absolute silence in the class rooms and should not distract or

disturb the work of the class. Students are advised not to deface or damage the building or furniture. Students are expected to read the notice put up on the college notice board. Students are invited to air their grievances to the Principal at any time.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
English Literary Circle Meeting Remembering the Legends in October – Mahatma Gandhi, Lal Bahadur Sastri and A.P.J. Abdul Kalam	12/10/2018	Nil	128
English Literary Circle Meeting Love and Charity	21/12/2018	Nil	123
World Braille Day	11/01/2019	Nil	66
World Leprosy Day – Visiting St. Lukes Leprosarium, Peikulam	05/02/2019	Nil	53
Safer Internet Day	07/02/2019	Nil	174
English Literary Circle Meeting – World Water Day	22/03/2019	Nil	118

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution focuses on clean environment and teaches students the importance of the healthy environment. To provide a congenial learning environment for the students, trees and gardens are tended, maintained and preserved over a long period of time. The institution has grown wide range of plants and trees on the campus. On important occasions cool and shady trees are planted by the Principal, the Secretary, the Governing Board Members, the VIPs, Chief Guests, Guests of Honor, and Resource Persons.The use of plastics is strictly restricted on the campus. Students are advised not to bring plastic carry bags and the policy of "Refuse, Reduce, and Reuse" is promoted in the institution. Solar lamps produce no pollution and they have a lower operating cost because renewable energy from the sun is free unlike fuel, and so the institution has fixed five solar lamps as a lighting system. Withered and dead leaves are collected and put into compost pits to produce vermicompost manure. Not wasting the rainwater, the elixir of life, through rainwater harvesting plants, the water that has fallen as rain is saved to increase the groundwater

level and to preserve the magic liquid during the time of inadequacy of resources on the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – I Title: Unpolluted, Eco-friendly Atmosphere Objectives: To focus on clean environment To make the students learn to conserve trees, plants and water To plant saplings and seedlings of various species on the premises. Context: Rivers dry up, wild life has become extinct, the climate is ruined and the land grows poorer and uglier every day. Nature is without a guardian. The institution is for the students and so the institution is very particular about an unpolluted, eco-friendly atmosphere. Being more concerned about the students' welfare, the institution has grown wide range of plants and trees on the campus Practice: The institution has distinctive pollution free, noiseless, calm and conducive atmosphere. It is a great boon for the students to study in this tranquil atmosphere. The institution has a big lush green garden and it has around two hundred species of plants including herbs, shrubs and big trees. Almost thirty varieties of medicinal plants which are helpful in the process of healing illness or infection are planted in the Herbal Garden. A number of trees are planted on campus and the trees provide shade for the students. During the free time the students sit down in the shade of the trees and they relax, enjoy and have lunch together. They breathe in fresh air. Morning and evening the gardeners water the plants, weeds are taken out from the ground, the longer branches of the trees and the hedges are pruned properly. The Eco Club that functions effectively in the institution focuses on clean environment. The Eco Club teaches students the importance of the healthy environment. Students plant saplings and seedlings of various species on the premises. They are taught to abolish the use of harmful plastic products including plastic plates, plastic cups, plastic water bottles and switch on eco-friendly materials. In the Department of Chemistry, students are doing practical adopting micro scale experiment using micro test tube, dropper, glass rod, tiles and lighter. This experiment has cut down the cost of chemicals and the usage of fuel. It also reduces the level of pollution and it is very safe for the students to do experiment. Rainwater is free from ions and so during the rainy season the rainwater is collected and preserved in a barrel and one long year this rainwater is used for laboratory experiments. There is a special underground drainage system in the Chemistry laboratory to dispose the effluent – liquid waste through sewage disposal. They are safely drained into a percolation pit constructed and covered with a lid. Use of disposable plastics and non-biodegradable products are prohibited inside the campus. Biodegradable wastes are disposed in the dumping ground and non-biodegradable wastes are recycled. Evidence of Success: . A congenial learning environment is provided for the students. Students throng to get admission in this institution which is beautifully situated in a quiet and peaceful spot. Students learn to conserve trees, plants, and water. Problems encountered: The institution is situated in the southern part of Thoothukudi District. Even though the total amount of rain that falls in this particular area is not sufficient, through borewell water is supplied to the trees and plants. Best Practice – II Title: Training the Untrained Students Objectives: To train the untrained students to perform in sports and games To teach sportsmanship to the students To make the sportsperson a disciplined citizen Context: The institution is situated in the rural area and most of the students are hailing from rural background and they are mostly first generation graduates. They are not well focused on sports and games. They are young and energetic, and they have sporting interests but they have not participated in major sporting events and they are not aware of the sporting strategies and techniques, and they are not well trained and they are not given coaching to improve their skill. The institution proves that sports

students have a great future ahead of them. Practice: The institution has completed more than fifty years of valuable educational service to the youth of this rural area. It has made great progress since the year of its inception 1967. It has a reputation for high standards of discipline. The institution takes strenuous efforts to bring out and enhance the hidden skills and to inculcate human values, morals and ethics in the minds of the students. According to the motto of our college, Arise and Shine, many of the students have excelled in their studies and sports and games, and upgraded to IPS level and they are working in government and private sectors and in foreign countries. Ample opportunities are provided for the students to play various games and to participate in athletics. Students who excel in sports are selected and given regular training to participate in the inter-collegiate sports competitions. Sports students are encouraged to avail themselves of the full range of facilities. Women students are also encouraged to participate in sports and games Skilled students are given regular coaching throughout the year. Special physical fitness training is given to the students who appear for the uniform service examination. Special physical fitness training and guidance are given to the students who are willing to join Physical Education degree courses. Sports and games discipline the students. It teaches not only how to play a particular game but also it teaches good discipline. Every morning 6.30 to 8.30 the students are asked to come for the training compulsorily. The training session is a tough time for the players. The training students are asked to run slowly and steadily, sprint, walk with long steps, making great strides,, jump up and down, pace up and down, pad , stamp, stroll, and trudge. Students who are involved in sports activities are expected to be present in the training field at the right time. They are expected to be prompt when attending the training. Punctuality and promptness are the most essential requirements for a sportsman. Sports train the mind and heart of the sportsman. If they are in the wrong, they will be guided and monitored and till they mend their ways they will be persuaded and watched. They will be on the watch till they become refined citizens. Evidence of Success: . Students participate in a range of sporting activities. Students learn sportsmanship. Sportspersons become good citizens. Problems encountered: After completing the high school education, when the students enter into the institution, they are not good at sports and they do not have sportsmanlike attitude. The institution makes concerted efforts to shape and develop them as good sportspersons.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://nmcp.ac.in/wp-content/uploads/2021/04/2018-2019-BP.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Higher Education for Rural Women The institution is situated in the rural area. Most of the students are hailing from rural background and they are mostly first generation graduates. In the beginning boys were only admitted but later girls were also allowed to enter into the prestigious institution to elevate their life style. At present girls outnumber boys by two to one. To uplift the status of the rural women, education is given more priority. Higher education plays a key role in the empowerment of women. The highly educated woman plays a significant role in building the nation. Educate a woman, you educate a family. Thus higher education embodies and embraces that much value and importance. Higher education is very important for every rural girl child. To stand on her own feet and to get well settled, a woman needs good education. So our institution gives more importance for female education. The institution offers the best and efficient higher education to the rural poor women. Eventually

women's education has undergone a reformation and rejuvenation tremendously. The sole responsibility of the institution is to make the girl students brighter, bolder and braver to face the difficult, dangerous and painful situation in the near future. Eminent and excellent speakers are invited to deliver inspirational speeches to the girl students and to give the desire and enthusiasm to achieve great things in their lives and to become brave and confident, and unafraid to say what they feel and to take risks in their lives. The mentor has a special role to play in moulding the girl students' character. They pay attention to the girl students' studies and health. They meet the students at regular intervals and they monitor their progress, attendance and behaviour. They strain every nerve and make great efforts to carry the rural girl students to the unimaginable heights. Scholarships and various fee concessions are awarded to deserving girl students to encourage and appreciate their academic excellence. It is a great motivation for the rural girls to study more efficiently and to uplift their family status. For example E.V.R.Nagammai Scheme – free education for the girl students studying in P.G.Course. On the Freshers' Day, the Principal gives counsel to the girls and stresses the value of high moral code and the girl students are invited to air their grievances to the Principal at any time. Counselling programmes, career guidance programmes, skill development programmes and special programmes are arranged to refresh and give new strength to the girl students. Girl students learn new skills and acquire new knowledge through these skilful and eventful programmes. The institution conducts Spoken English Courses for the girl students to enable them to face interview, participate in group discussions and communicate with confidence and conviction. The Literary Club paves the way for the young aspiring girl students to make a display of their knowledge and they are encouraged to create and write original works. The institution gives the girls basic training in computer and they are being

Provide the weblink of the institution
https://nmcp.ac.in/wp-content/uploads/2021/04/2018-2019-Institutional-Distinctivess.pdf

8.Future Plans of Actions for Next Academic Year

Nazareth Margoschis College plays an important role in imparting knowledge and producing well-rounded individuals with high moral and ethical values, who contribute to our country's development. Institution has framed the perspective future plan for development. Firstly, our institution will formulate progressive steps to submit AQAR for the academic year 2018–19. We have planned to prepare diligently for NAAC–2 cycle. Institution wishes to apply for the second cycle accreditation in the academic year 2018–19. All departments will be endorsed to organise national or international seminars or conferences. The institution is willing to upgrade department of Mathematics and Commerce as Research departments to promote research culture among faculty and students. The institution will provide LCD projector to all departments to activate an enhanced level of teaching and learning system. As a part of this noble task, the institution will develop a language lab to inculcate effective communication skills to the students. Computers with internet facility will be provided to every department for the purpose of teaching. Institution will organise training programme on the use of ICT and other Google educational products to enable ICT based teaching-learning process. The institution is celebrating Golden Jubilee year and it is planned to construct a Golden Jubilee building of around 10,000 sq. ft. In order to fulfil the necessity of pure drinking water, a centralized water tank will be established. The institution plans to conduct various skill development programmes, awareness programmes and competitions to promote skill development among the students. It is decided to modernise office for betterment of the institution. All the Departments will be encouraged to arrange field trips or study tour to promote hands on learning of students. Biometric attendance is

mandatory for teaching and non-teaching staff at entry and exit points. Institution will place great emphasis on green and hygienic campus by planting more saplings. Waste bins will be installed in appropriate corners of the campus to ensure clean and tidy environment. With these plans for the future the institution will march on towards a new destination to make another history.