

The Annual Quality Assurance Report (AQAR) of the IQAC

AQAR for the year

2017- 2018

Part – A

I. Details of the Institution

1.1 Name of the Institution

NAZARETH MARGOSCHIS COLLEGE
AT PILLAIYANMANAI

1.2 Address Line 1

PILLAIYANMANAI

Address Line 2

NAZARETH

City/Town

THOOTHUKUDI DISTRICT

State

TAMILNADU

Pin Code

628617

Institution e-mail address

margoschiscollege@gmail.com

Contact Nos.

04639-277232, 278232

Name of the Head of the Institution:

Dr. S. ARULRAJ PONNUDURAI

Tel. No. with STD Code:

04639-277572

Mobile:

98654-83407

Name of the IQAC Co-ordinator:

Dr. A. MAXWELL SAMUEL

Mobile:

94891-28275

IQAC e-mail address:

nmcpiqac@gmail.com

1.3 NAAC Track ID (*For ex. MHCOGN 18879*)

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC/46/A&A/024 dated 16-09-2008

1.5 Website address:

www.margoschiscollege.in

Web-link of the AQAR:

http://margoschiscollege.in/content/iqac/reports/NMCP_2017-18.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.10	2008	Sept. 2013
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

30.10.2014

1.8 AQAR for the year (*for example 2010-11*)

2017- 2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2013 – 2014 submitted to NAAC on 23.05.2018
- ii. AQAR 2014 – 2015 submitted to NAAC on 04.06.2018
- iii. AQAR 2015 – 2016 submitted to NAAC on 14.06.2018
- iv. AQAR 2016 – 2017 submitted to NAAC on 04.07.2018

1.10 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text"/>								

1.12 Name of the Affiliating University (*for the Colleges*)

**MANONMANIAM SUNDARANAR
UNIVERSITY, TIRUNELVELI**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text" value="No"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>												
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>												
2.3 No. of students	<input type="text" value="1"/>												
2.4 No. of Management representatives	<input type="text" value="2"/>												
2.5 No. of Alumni	<input type="text" value="1"/>												
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>												
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>												
2.8 No. of other External Experts	<input type="text"/>												
2.9 Total No. of members	<input type="text" value="14"/>												
2.10 No. of IQAC meetings held	<input type="text" value="20"/>												
2.11 No. of meetings with various stakeholders:	<table border="0"> <tr> <td>No.</td> <td><input type="text" value="3"/></td> <td>Faculty</td> <td><input type="text" value="17"/></td> </tr> <tr> <td>Non-Teaching Staff</td> <td><input type="text"/></td> <td>Students</td> <td><input type="text"/></td> </tr> <tr> <td>Alumni</td> <td><input type="text"/></td> <td>Others</td> <td><input type="text"/></td> </tr> </table>	No.	<input type="text" value="3"/>	Faculty	<input type="text" value="17"/>	Non-Teaching Staff	<input type="text"/>	Students	<input type="text"/>	Alumni	<input type="text"/>	Others	<input type="text"/>
No.	<input type="text" value="3"/>	Faculty	<input type="text" value="17"/>										
Non-Teaching Staff	<input type="text"/>	Students	<input type="text"/>										
Alumni	<input type="text"/>	Others	<input type="text"/>										
2.12 Has IQAC received any funding from UGC during the year? If yes, mention the amount	<table border="0"> <tr> <td>Yes</td> <td><input type="text"/></td> <td>No</td> <td><input checked="" type="checkbox"/></td> </tr> </table>	Yes	<input type="text"/>	No	<input checked="" type="checkbox"/>								
Yes	<input type="text"/>	No	<input checked="" type="checkbox"/>										

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="3"/>	International	<input type="text"/>	National	<input type="text"/>	Regional	<input type="text" value="1"/>	Institution Level	<input type="text" value="2"/>
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- 1) Staff Enrichment Programme was conducted on 07.12.2018.
- 2) A one-day Regional Seminar on 'Quality Enhancement Measures in HEIs' conducted by IQAC on 09.12.2017.
- 3) A One day Orientation Programme for NAAC Accreditation was conducted for the staff by IQAC on 20.01.2018.

Subject - related Seminars / Workshops:

- 1) A one-day Workshop on 'Palan Thamilar Valvial Nerigal' conducted by the Department of Tamil on 08.12.2017.
- 2) A one-day workshop on 'Data Analysis through SPSS' conducted by the Department of Commerce on 15.12.2017.
- 3) A One-day Regional seminar on 'Kaalathai vendra Kavithai Kuralgal' conducted by the Department of Tamil on 18.12.2017.

- 5) A One-day Regional seminar on 'Human Resource Management' conducted by the Department of Economics on 19.12.2017.
- 6) A one-day International seminar on 'Communicative Approach to English' conducted by the Department of English on 04.01.2018
- 7) A One-day International seminar on 'Innovative Methods of Producing Hydrogen Fuel' conducted by the Department of Chemistry on 10.01.2018.
- 8) A Two-day National Seminar on 'GST and its Applications on Indian Trade' conducted by the Department of Commerce on 22 & 23rd February 2018
- 9) A One-day International seminar on 'Recent Trends in Mathematics' conducted by the Department of Mathematics on 02.03.2018.
- 10) A One-day workshop on 'Financial Education – SEBI' conducted by the Department of Commerce on 02.03.2018.
- 11) A One-day State Level seminar on 'Recent Trends in Biotechnology' conducted by the Department of Zoology on 09.03.2018.
- 12) A National Seminar on 'Social Justice' conducted by the Department of History on 16.03.2018.
- 13) A National Seminar on 'Tamil Ilakkiathil Padaippalumai' conducted by the Department of Tamil on 16.04.2018.

2.14 Significant Activities and contributions made by IQAC

- Department Association meetings were conducted with guests from other colleges
- Programmes and competitions were conducted to promote skill development among students
- Promotion of Seminar /Workshop in all Departments
- Tree Planting programme was held in the college campus
- Road Safety awareness meeting was held to enrich the knowledge of students about the road rules.
- Teaching Lesson Plan was prepared by all the staff and scrutinized by IQAC.
- Question Bank for all subjects are prepared by the staff and uploaded in the college website and available for the students.
- PTA Meetings were held by all departments under the instruction of IQAC.
- Alumni Meet conducted by various departments and discussed about the development plan of the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Quality Enrichment Programme for Staff	A one day Regional Seminar on 'Quality Enhancement Measures in HEIs' conducted by IQAC on 09.12.2017.
Staff Enrichment Programme	Staff enrichment programmes to enhance the moral values and professional ethics were conducted on 15.06.2017 & 07.12.2017. Counselling meeting is held on the first working day of every month for the staff.
Students Counselling Programme	Students Counselling Programmes conducted 27.10.2017.

Gender Sensitization Programmes	'Present Status of Women' on 12.03.2018 to make the women students aware of the social problems. A speech on Women Empowerment was given on the Women's Day.
Seminar/Workshop	State, National and International Seminars and workshops were conducted by various departments.
PTA Meetings	Conducted by all departments and the parents were apprised of the conduct of the students and the academic facilities provided to them.
Alumni Meetings	Conducted by various departments

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The AQAR (2016-2017) was scrutinized by the Management of the College in the special meeting held on .07.2018 and the details furnished in it were approved.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD/ M.Phil			1	
PG	1	2	4	
UG	7		4	
PG Diploma			1	
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	8		10	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☐ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

University has revised the syllabus from the first year of the programme in this academic year.
YOGA training to the students has been introduced.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	16	25		6

2.2 No. of permanent faculty with Ph.D.

34

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	8	-	-	-	-	-	-	1	7

2.4 No. of Guest and Visiting faculty and Temporary faculty

12

40

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Regional
Attended Seminars/ Workshops	30	25	33	50
Presented papers	22	50	6	
Resource Persons	1		1	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT - enabled teaching using LCD projector was followed by almost all departments and many staff.
- Conventional method of teaching and learning is also followed in the class rooms.
- White Boards are used in some class rooms.
- E-learning among the students is promoted by giving e-assignments and encouraging group learning.
- Subject related Web-links are given to the students to view the full details of a specific subject matter.
- Seminars and Workshops organised on current topics to enrich the subject knowledge.
- Students are advised to participate in seminars conducted by other colleges / universities.
- Special attention with remedial coaching is given to slow learners
- Internet connection is made accessible by all departments to download latest developments in subjects.
- Assignments and seminars enable Group learning process among the students.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- University provides the facility to get the PDF Format of valued papers on the payment of stipulated fee and apply for revaluation.
- The students can appear for supplementary examinations when they have failed in only one paper.
- All types of exam applications and university fee payment are made online.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-

10

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2.10 Average percentage of attendance of students

72.75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Total No. of Pass	Division				
			Distinction %	I Class %	II class %	III class %	Pass %
B.A Economics	27	18	-	11.11	44.44	11.11	66.67
B.A English	44	35	-	22.73	38.64	18.18	79.55
B.A History	37	34	-	24.32	59.46	8.11	91.89
B.Sc Mathematics	38	32	26.32	55.26	2.63	-	84.21
B.Sc Chemistry	27	22	18.52	62.96	-	-	81.48
B.Sc Zoology	35	21	14.29	45.71	-	-	60.00
B.Com	40	28	-	27.50	25.00	17.50	70.00
M.Sc Mathematics	16	14	37.50	50.00	-	-	87.50
B.A Tamil	15	7	6.67	13.33	26.67	-	46.67
B.A. English	30	20	-	13.33	50.00	3.33	66.67
B.Sc Computer Science	22	12	-	54.55	-	-	54.55
B.Com (SF)	29	8	-	10.34	17.24	-	27.59
M.Sc Chemistry	2	-	-	-	-	-	0.00
M.Com	13	7	46.15	7.69	-	-	53.85
M.A. History	7	7	42.86	57.14	-	-	100.00
M.A. English	6	3	-	50.00	-	-	50.00
M.Phil Commerce	7	6	-	85.71	-	-	85.71

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The administration conducted a staff council meeting to prepare the Plan of Action for the academic year.
- The Time Table and the workload of the teachers are allotted properly for each department.
- Teaching Plan for each subject is prepared and the concerned staff are advised to ensure a well-planned teaching learning process by using appropriate teaching aids.
- The College has compiled an academic calendar containing the tentative working days, a scheme of Continuous Internal Assessment and other academic and co-curricular activities, which was given to all the departments.
- Most of the Staff use the Power Point Presentation during lecture classes occasionally.
- Oral quiz, questioning and written class tests are conducted to evaluate the learning process.
- The internal test marks are entered into the computer by the department staff.
- Progress reports of the students for CIA are sent to the parents by the mentors.
- The Analysis of University semester examination results has been done and scrutinized by the college administration for improvement.
- Remedial classes are taken for the failure students in the University examinations.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	14
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	15
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	1	-	2
Technical Staff	13	6	-	6

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Research Committee motivates the staff to do research projects and get guideship for research.
- Some faculty members have obtained Guideship for Research from the Manonmaniam Sundaranar University, Tirunelveli.
- The Departments of Mathematics and Commerce have applied for the status of Research Centre in the college.
- Motivating the staff to organise National / State level seminars, conferences and workshops and also to publish research papers.
- The faculty members are motivated to publish more research articles in UGC approved journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14		
Non-Peer Review Journals	1	1	
e-Journals	9	1	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Social Service and Community Development Programme

Date	Department	Type of Programme / Activity
16.02.2018	Economics	Medical Check-up and Awareness camp at Vaithialingapuram Village
11.01.2018	English	Visit and help to Mentally Retarded Home, Thirumaraiyoor
14.03.2018	English	Visit and help to Old Age Home, Thirumaraiyoor
28.03.2018	English (Un-Aided)	Visit and help to Old Age Home, Thirumaraiyoor
04.01.2018	Mathematics	Visit and help to St. Luke's Reprosarium, Peikulam
19.12.2017	Chemistry	Visit and help to Canon Thomas Sither Memorial Children School and Vocational Home for the Mentally Retarded, Thirumaraiyoor
21.12.2017	Computer Science	Visit and help to Old Age Home, Thirumaraiyoor
08.02.2018 & 09.02.2018	Computer Science	Computer Education in Madhuram School, Nazareth
05.03.2018	Commerce	General Medical Examination and Health Awareness Camp at Agappaikulam village

NSS Activities

- ABO and Rh Blood grouping done for the first year students on 21.07.2017 by the staff from Government Medical College Hospital, Thoothukudi.
- NSS inaugural function held on 10.08.2017 to advocate the activities of NSS to the students.
- Swachh Bharath Campaign Pledge was taken in the college on 18.09.2017 and 05.10.2017.
- College Campus cleaning was done on 21.09.2017 by the various NSS units of the college.
- Essay and Elocution competitions were held in the college to commemorate the birth centenary of the Former Chief Minister of Tamilnadu Dr. M.G.Ramachandran on 12.10.2017
- An awareness programme on Dengue and Eco-friendly Diwali was organized on 17.10.2017
- Non-violence day was observed on 24.10.2017 to promote the universal values of Non-violence and Peace, Communal harmony and social cohesion among the students.
- Youth Inspiration Day was celebrated on 30.10.2017 and counselling on Confidence and Hard work was given to the students.
- The traditional Tamil harvest festival Samathuva Pongal vizha was celebrated on 12.01.2018 marked by cultural events and distribution of sweet Pongal to all inmates.
- 103 students including girls donated blood in the donation camp conducted in the campus by Government Medical College Hospital, Thoothukudi on 15.02.2018.
- Eye check-up and Blood test were done in the Eye camp conducted in the campus on 27.02.2018 by Dr. Agarwal Eye Hospital and Dr. Mohan Diabetic Centre, Tirunelveli.

Institutional social responsibility

- Deworming drugs Albendazole were given to all the students of our college as a measure to improve their health.
- Road safety Awareness Rally with slogan placards from the College through Nazareth Bazaar was organised by NSS & IQAC on 11.01.2018
- Human chain was formed in the college road by NSS volunteers and staff members to denote National Voters' day on 25.01.2018 to motivate the public about the voters enrolment and fair voting without fail.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (acres)	46.5	-		46.5
Class rooms (sq. ft)	22119	-		22119
Laboratories (sq. ft)	8476	-		8476
Seminar Halls (sq. ft)	1575	-		1575
Library	3157	-		3157
Principal's room	480	-		480
Secretary Room	480	-		480
Office	1008	-		1008
Sport's Room	120	-		120
Auditorium	9849	-		9849
Canteen	1380	-		1380
Chapel	1872	-		1872
Ladies retiring room	3070	-		3070
Ladies Staff Room	150	-		150
Boys Hostel (2 buildings +Mess)	11000	-		11000
Girls Hostel (2 buildings +Mess)	15940	-		15940
Others	1837	-		1837
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-		-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-

4.2 Computerization of administration and library

- Automation of College Office and Library with computers for all the administrative staff with LAN and Internet connection.
- Tally Accounting Package installed in the college office.
- E-Payroll system is installed for the staff.
- Biometric attendance system is implemented for Teaching and Non-Teaching staff.
- The campus has the CCTV Surveillance System with 55 cameras for security purpose at all important places.
- Students' and Staff personal Profile, Daily attendance and Internal mark entry are fully computerized.
- Intimation of students' Daily attendance done through SMS to their parents.
- College Activities and all the events are uploaded on the College Website.
- Internet access available at all departments.
- Online Public Access catalogue (OPAC) installed in the Library.
- Computers with Internet browsing for e-books and e-journals available for students at the Library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21,893	-	97	-	21,990	-
Reference Books	-	-	-	-	-	-
e-Books	INFLIBNET e-books 31,35,000	-	-	5,900	-	-
Journals	32	-	-	-	32	-
e-Journals	INFLIBNET e-Journals 6,000	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	314	-	-	-	314	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet connection	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	78	34	7	3	—	16	15	10
Added	1	9	-	-	-	-	-	-
Total	79	43	7	3	—	16	15	10

4.5

Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Training was given to all the staff members regarding the students' attendance, Internal mark entry and other particulars for college software.
- A training programme was conducted for the staff on the preparation and presentation of Power Point slide.
- Staff and Students are encouraged to make use of computers with LCD Projectors for Power Point Presentations for their seminars and Projects.
- Broadband internet connectivity is given to all the departments. Internet browsing is available for teachers and students at free of cost during working hours in the library.
- Bio-metric attendance system is followed for teaching and non-teaching staff at the time of entry into and exit from the campus by each member.
- The Principal's room and the College office are equipped with internet connection in order to make all communications with the Government offices.
- Important communications are sent to the staff by SMS from the college software.

4.6 Amount spent on maintenance in lakhs :

i) ICT	6.02
ii) Campus Infrastructure and facilities	4.49
iii) Equipments	0.79
iv) Others	-
Total :	11.28

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- An Orientation Programme was conducted for the newly admitted students to highlight the vision and Mission, Rules and Regulations of the college, the student support system, Scholarships, NSS, Sports and other activities.
- The College calendar containing details about teaching and non-teaching staff members, academic and administrative bodies/committees of the College, Academic Activities, Part-V activities, scholarships, code of conducts and other supportive services is given to all the students.
- Consumer Club Meeting 06.04.2018 to the awareness of the students on consumer products.
- Tutorial scheme provides mentoring and guidance to all students. Each student is taken care of by the Mentor concerned in all the departments.
- Study materials are provided to the slow learners.

- Spoken English classes were conducted for the interested students
- Students Counselling Cell conducted meetings frequently to enrich the human values and ethics among the students.
- Counselling Programmes were held for the women's students through women's counselling cell.
- Field visit / Industrial visit / study tour for students help to enrich the subject knowledge and provide experiential learning.
- Reprography facilities for the students.
- The materials on human values and ethics, safety instructions and awareness - creating details, and other important NAAC related matters are sent through e-mail to the staff and students.
- Staff enrichment leaflets are given to the staff periodically.

5.2 Efforts made by the institution for tracking the progression

- An Orientation Programme was conducted for the newly admitted students to highlight the vision and Mission, Rules and Regulations of the college, the student support system, Scholarships, NSS, Sports and other activities.
- The College calendar containing details about teaching and non-teaching staff members, academic and administrative bodies/committees of the College, Academic Activities, Part-V activities, scholarships, code of conducts and other supportive services is given to all the students.
- Consumer Club Meeting 06.04.2018 to the awareness of the students on consumer products.
- Tutorial scheme provides mentoring and guidance to all students. Each student is taken care of by the Mentor concerned in all the departments.
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- Field visit / Industrial visit / study tour for students help to enrich the subject knowledge and provide experiential learning.
- Reprography facilities for the students.
- The materials on human values and ethics, safety instructions and awareness - creating details, and other important NAAC related matters are sent through e-mail to the staff and students.
- Staff enrichment leaflets are given to the staff periodically.
- Class Teachers act as mentors to the students of the class. They record the performance of the students and monitor the progress. They also identify the slow learners in the class and arrange for Remedial Coaching.
- Academic performance and progress of the students are regularly intimated to their parents during every semester.
- Continuous Internal Assessments (CIA) system followed for academic progress of students.
- Tutors provide necessary guidance to their students about higher studies and career opportunities.
- The Career Guidance Cell conducted training programmes for students.
- Mentors have the records pertaining to students who have gone for higher studies and who have

5.3 (a) Total Number of students	1230	95	-	8
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(b) No. of students outside the state

(c) No. of international students

	No	%
Men	643	48.20

	No	%
Women	690	51.72

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
14	196	4	1080	9	1303	11	188	10	1114	10	1333

Demand ratio - 1:2.02

Dropout % - 2.25

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- A One day workshop on competitive examination was conducted by IQAC & Career Guidance Cell on 30.01.2018.
- TNPS Coaching class was organised by Career Guidance Cell on 09.02.2018.
- The staff members also give proper career guidance to their department students about the various competitive examinations and job opportunities during the final semester.

No. of students beneficiaries

260

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text" value="1"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

- The Mentors periodically give counselling to their students.
- Counselling and guidance programmes are conducted by the counselling cell for the students.
- Value based counselling is given to students for a short time daily morning.
- In collaboration with the Tamilnadu State Village Livelihood Movement, the Placement Cell conducted the on Campus Selection Camp on 17.02.2018 for various suitable Employment in different sectors.
- An Youth Awareness Motivational Programme was held in the campus on 27.10.2017 by the Counselling Cell. Mr. P. Mahendaran, IPS, Superintendent of Police, Thoothukudi District was the resource person.

No. of students benefitted

1200

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
	400	8	

5.8 Details of gender sensitization programmes

- Gender Sensitization Cell conducted an Elocution Competition on the '*Present Status of Women*' on 12.03.2018 to make the students aware of the social problems.
- The Women's Day was celebrated on 13.03.2018 with various programmes. The Chief Guest Mrs. Sathiyavalli, District Curator, Government Museum, Tirunelveli spoke on 'Women Empowerment'.
- The students welfare and Counselling Cell conducted counselling programmes for the safety and welfare of the women students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 a) Scholarships and Financial Support from Government

No.	Details	No. of students	Amount
1.	SC/ST Scholarship	108	6,14,557.00
2.	SC/Loan Scholarship	3	22,500.00
3.	BC Scholarship	166	2,72,014.00
4.	MBC / DNC Scholarship	3	22,500.00
5.	Blind Foundation Scholarship	6	44,000.00
	Total	286	9,75,571.00

b) Financial support from other sources

- Endowment Fund to Commerce Department by old student Rs. 10,000/-

5.11 Student organised / initiatives

Fairs : State/ University level ☐ National level ☐ International level ☐

Exhibition: State/ University level ☐ National level ☐ International level ☐

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Students Grievance Cell to redress the grievance of the students
- No Major Grievance

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To impart affordable and quality higher education to the rural youth so that they may shine as resourceful with the scientific bent of mind and responsible citizens of our country with a constant research attitude and continue competent on a globally sustainable basis.

Mission

- To offer the best and efficient higher education to the rural and urban poor so as to create the talent of employability among them.
- To bring out and enhance the hidden skills and to inculcate human values, morals and ethics in the minds of the students to make them resourceful personalities.
- To infuse the spirit of research among the members of the staff and the student community.
- To conduct outreach programmes to the underprivileged and disadvantaged sections of the surrounding community to create among them a spirit of self-reliance.

6.2 Does the Institution has a management Information System

- A management Information System is computerized database of financial information organized and programmed in such a way that it produces regular reports on operations for a very level of management. The main purpose of the MIS is to give management feedback about their own performance.
- As a part of the Management Information System the database is available on students, staff and finance.
- The students information are available in the college software such as the admission details, students profile, hourly attendance, CIA marks and Transfer Certificate.
- Staff information such as – Profile, Qualification and experience are available in the college software.
- The college office maintains the Income and Expenditure Accounts on various heads.
- Internet connection in all departments. The administration and IQAC share the information and communications to staff through LAN and internet.
- The College Website acts as an archive for all events and notices announced during the academic year.
- The college has a Governing Board consisting of the office bearers of the management and other members, who meet twice in an academic year. Two senior teachers are given representation in the Governing Board. The Governing Board members discuss and decide upon the infrastructure, the academic and administrative matters of the college.
- The College Management has appointed the Secretary/Correspondent for the college to govern the development of the institution.
- The Management also has the Standing Committee on Higher Education as a hierarchy to ratify the resolutions of the Governing Board.
- The Staff Council takes important decisions of the academic and other activities of the college.
- The Principal apprises of all meetings and events and the functioning of the college to the

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The College follows the curriculum designed by the University with Choice Based Credit System (CBCS) with elective courses.
- Senior Professors serve as Members of the Board of Studies of the University to design the curriculum.
- Skill Based Elective subjects are offered to the students to choose the courses of their interest and for future development.

6.3.2 Teaching and Learning

- Teaching Plan for each subject is prepared by the concerned staff and are advised to ensure a well-planned teaching learning process by using appropriate teaching aids.
- Usage of LCD Projector is increased by all departments, in addition to the traditional lecture method of teaching in the class rooms.
- All faculty members are encouraged to promote e-learning by the students for various subjects.
- PG Students are encouraged to present / publish papers and to avail Research Fellowships.
- e-Assignments and seminar are given to the students as important measures to improve the studies of students.
- Students have participated in the seminars conducted by other colleges / universities.
- Field Study / Industrial visit undertaken for experiential learning of the students.

6.3.3 Examination and Evaluation

- Examinations are conducted as per the norms of Manonmaniam Sundaranar University, Tirunelveli. The College conducts Continuous Internal Assessment examinations, class Seminars and e-Assignment during each semester.
- Each semester is divided into three phases consisting of around 30 working days. An Continuous Internal Assessment Examination is conducted at the end of each phase. The marks are maintained in the Mark Register as well as entered in the computer.
- Regular periodical tests are conducted during practical classes, and marks are awarded to the performance as a means of continuous internal assessment.
- E-assignment works are allotted to the students of all classes. Class Seminars are given to the final year students.
- University result analysis reports of all departments are submitted to the Governing Board for perusal.
- Most of our faculty members are appointed as the Chief and additional examiners in the University Valuation of Answer Scripts.

6.3.4 Research and Development

- The College Management provides all basic infrastructural facilities and resources in the campus for research work.
- The staff members are advised by the Research Committee of the college to pursue Minor and Major projects by getting funds from funding agencies.
- The College Management encourages the faculty members to publish their research findings in Peer Review Journals and for presenting research papers in Conferences and Seminars.
- Encouraging the faculty members to pursue research work and get guideship.
- Steps are taken by the Departments of Commerce and Mathematics to establish Research Centre in the coming academic year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Partial automation of Library with E-Gate entry and OPAC.
- Computers with Internet Browsing on e-journals and e-books in the Library for Students and Staff.
- Library has a sufficient number of books for all subjects.
- Books and journals are added to stock every year.
- Each Department maintains a departmental library for easy reference by the students.
- CCTV Camera Surveillance facility is installed at important places in the campus.
- Computers with Internet facility is provided to all Departments.
- Conference Hall with ICT facilities and PA system is readily available for seminar/conference.
- Purified drinking water by R.O. system is supplied to the students.
- Heavy Electric Generator with the capacity of 125 KV used to maintain power supply in the campus.

6.3.6 Human Resource Management

- Highly qualified and efficient teaching and non-teaching staff work in a coordinated way.
- Faculty members are assigned responsibilities to organise curricular, co-curricular and extracurricular activities.
- Special training programmes like Spoken English and Skill Development were carried out for Undergraduate students.
- The students are motivated to involve in inter-collegiate programmes and competitions to develop their leadership qualities and skills.
- The administration extracts maximum utility of human resources, efficiency and skills for the welfare of the students by an effective management.
- Temporary teachers are appointed in regular vacancies by the Management in order to sustain the teaching learning process.
- Counselling programmes at various levels were conducted for the students to inculcate the values and human power.

6.3.7 Faculty and Staff recruitment

- Faculty members and Staff are appointed to the vacant positions after getting approval from the Government. Vacancies are advertised in media and applications are called for from meritorious candidates. Candidates are selected by the Selection Committee who are appointed as per the norms fixed by the government and UGC in which they have to undergo a written test, model teaching and an interview.
- Preference in teachers recruitment is given to NET/SLET qualified candidates.
- The administrative and Technical staff are also recruited on the basis of merit.

6.3.8 Industry Interaction / Collaboration

- Teachers are insisted to make collaboration with Industries / other Institutions.
- Students are taken on industrial visits / Field Study.
- In collaboration with service organizations, social service is rendered in the campus and surrounding villages.

6.3.9 Admission of Students

- The prospectus highlighting the full details of various academic programmes, infrastructure, basic facilities and other activities of the College is prepared every year prior to the commencement of admissions and given to the candidates.
- Students' selection list is prepared for admission on the basis of previous academic record.
- As the College is a Government-aided Christian Minority Institution, admission of students is done as per the Government norms.
- 50% of the seats are filled as per the Government policy of reservation and 50% of the seats are filled as the minority quota.

6.4 Welfare schemes for

Teaching	GIS, PF Contribution / SPF, Festival Advance, PF Advance, Maternity leave, FDP and Diocesan Family Benefit Fund.
Non-teaching	GIS, Festival Advance, Loan facilities, Maternity leave.
Students	Govt. scholarships Stipend to meritorious students under Merged Schemes of UGC XI plan Management scholarships Institutional aid and assistance Medical help Insurance Canteen Hostel Cycle Shed Youth Red Cross Grievances Cell Counselling Cell Reprography

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	
Academic	Yes	1. Dr. Dr.A. Syed Mohamed IQAC Co-ordinator, Sadakkathullah Appa College, Tirunelveli. 2. Dr. Duraipalam Former IQAC Co-ordinator, Pope's College, Sawyerpuram	Yes	IQAC
Administrative			Yes	College Governing Board

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- CBCS Semester pattern is followed.
- Copies of valued answer scripts can be obtained by e-mail from the University on request and the students can apply for revaluation if required.
- Supplementary examination is conducted by the University after the publication of final semester results for the students who have only one paper as arrear.
- Special examinations are conducted for sports students who have missed University examinations due to their sports schedule.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- The procedure to start new courses by affiliated Colleges is made easier.
- Additional strength of students to the courses is sanctioned by the University when required.
- Efforts to develop the infrastructure to get autonomy.

6.11 Activities and support from the Alumni Association

- The department-wise Alumni Associations suggested the development of the college by promoting the construction of new buildings.
- Starting of new courses and career guidance programmes for the placement of students.

6.12 Activities and support from the Parent – Teacher Association

- Parent-Teachers meetings were organised by all departments.
- Parents gave their valuable suggestions during the PTA Meetings in order to improve the quality of the students.

6.13 Development programmes for support staff

Development and enrichment programmes were conducted for the administrative and technical staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The campus is kept clean by removing garbage regularly and properly.
- Use of disposable plastics and bio-non-degradable products has been prohibited inside the campus.
- Trees were planted in the College premises as a go green initiative.
- A Medicinal Herbal garden is maintained in the College.
- Rain water is stored in a separate tank and is used in the Chemistry Laboratory.
- Hygienic drinking water is provided to the students by using R.O. Plant.
- An awareness programme was organized to avoid usage of plastics
- Waste hardware materials are disposed of as scrap to vendors.
- Papers are recycled for the synthesis of new paper by paper industry.
- Fire extinguishers at important rooms as an emergency safety measure.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Automation of the College Office and Library.
- CCTV Surveillance cameras are installed at important places in the campus.
- LAN and Internet facilities are provided to all departments.
- Personal Identity Card with bar code for staff and students issued by the college.
- Biometric E-attendance is followed for teaching and non-teaching staff
- Special lectures are delivered to the students using PowerPoint presentation.
- PowerPoint Presentation in IQAC meetings.
- Result review meetings were conducted by the Academic Council and the Governing Board of the College.
- ICT enabled classrooms.
- Seminars were conducted at State, National and International Levels.
- Submission of e-Assignments by students.
- e-gate, OPAC and Bar-coding systems in the Library.
- Teaching plan for each subject in every semester.
- Outreach programmes by NSS and the Departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- A one-day Regional Seminar on 'Quality Enhancement Measures in HEIs' conducted by IQAC on 09.12.2017.
- Staff enrichment programmes to enhance the values and ethics were conducted on 15.06.2017 & 07.12.2017.
- Students Counselling Programmes conducted 27.10.2017
- An elocution competition on 'Present Status of Women' was conducted on 12.03.2018 to make the women students aware of the social problems.
- A speech on Women Empowerment was given on the Women's Day.
- State, National and International Seminars and workshops were conducted by various departments.
- PTA meetings were conducted by all departments and the parents were individually apprised of the conduct of the students and the academic facilities provided to them.
- Alumni Meetings were conducted by various departments
- Soft Skill Training Programme was conducted

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Our College has established the Automation software system in the Office and Library
- Home visits by various department students showing kindness to the poor
- Extension programmes conducted in the surrounding villages by NSS and other departments to create awareness and social responsibility.

(See Annexure – III)

7.4 Contribution to environmental awareness / protection

- The NSS volunteers conducted village campaigns to make an awareness to avoid the use of disposable plastic products.
- Bio-degradable wastes are disposed in the dump yard and Non-degradable wastes are recycled / burnt at faraway places.
- Usage of LED bulbs in Conference Hall.
- Trees were planted in the campus.
- A Medicinal Herbal Garden is maintained in the college.
- Go green initiatives are taken.
- Fire extinguishers are kept at important rooms.

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Broad campus with calm, clean, greeny and conducive atmosphere for studies.
- Good infrastructure – spacious, clean and airy classrooms. White boards, Smart Board and LCD projectors with smart class room.
- Well - equipped Conference Hall, Examination Hall, Tally Lab with ICT, Auditorium and Department Staff Rooms.
- University Ranks are produced by various Departments showing Academic excellence.
- Sincere and hardworking senior teachers are assets to the College.
- Teachers take special care towards discipline and studies of the students.
- Women students get admission by virtue of merit, thereby education provided to the rural girl students. Good facilities, basic infrastructure and separate enclosure are provided to them.
- Students showed Good performance in co-curricular and extracurricular activities.
- Opportunities provided for skill development and exposure of talents.

Weakness

- Rural catchment area around the college
- Students input with poor English Knowledge.
- Limited number of ICT enabled class rooms.
- Few linkages with Industries / Research Institutions due to remote location.

Opportunities

- Rural students are talented in Sports and extra-curricular activities and so encouraged.
- Counselling and enrichment programmes are conducted for the students regularly.

Challenges

- Motivating economically backward students to go for higher studies.
- Improving English communication skills of the students who are from economically poor surroundings.
- Hard to improve the overall University examination results due to illiterate family background.

8. Plans of institution for next year

1. Planned to introduce add on courses and diploma courses.
2. To conduct National and International Seminars / Workshops / Conferences.
3. Developing infrastructural facilities with the help of UGC and Management funds.
4. To conduct community extension programmes to train the students and benefit the society.
5. To conduct soft skill training and career guidance programmes to facilitate the placement of students.
6. To conduct Job Fair and Campus Interviews by various companies for recruitment.

Name: **Dr. A. MAXWELL SAMUEL**

Name: **Dr. S. ARULRAJ PONNUDURAI**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

NAZARETH MARGOSCHIS COLLEGE AT PILLAIYANMANAI
ACADEMIC CALENDAR 2017-18

Date	Programme / Activity	Department / Cell / College
23-04-2017	Department Association Meeting	Chemistry
22-06-2017	Guest Lecture - Ilakkiyathil Inbam	Tamil
05-07-2017	Skill Development Programme	English
14-07-2017	Guest Lecture - Selvababa Memorial Endowment	Commerce
14-07-2017	Skill Development Programme	English
17-07-2017	Guest Lecture - The wonders of English	English
19-07-2017	Study Tour - Sericulture Farm & Silk Reeling Centre	Zoology
19-07-2017	Alumni Get - Together	English
21-07-2017	Blood Group Identification	NSS
28-07-2017	Alumni Steering Committee	Economics
09-08-2017	Students Motivation Programme	Tamil
10-08-2017	Industrial Visit - Kanyakumari	Chemistry
10-08-2017	NSS Inaugural Function	NSS
16-08-2017	Preparation for TNPSC Examinations	English
23-08-2017	Department Association Meeting	Chemistry
31-08-2017	Study Tour - Apiculture Farm	Zoology
31-08-2017 to 06-09- 2017	Spoken English Programme - TNDTA Primary School, Pillaiyanmanai	English
01-09-2017	Department Association Meeting	Mathematics
04-09-2017	Department Association Meeting	Computer Science
05-09-2017	Teacher's Day Celebration	English
18-09-2017	Swachh Bharath Campaign	NSS
18-09-2017	Students Enrichment Programme	Commerce
21-09-2017	Campus Cleaning	NSS
21-09-2017	English Literary Circle Inaugural Meeting	English
22-09-2017	English Literary Circle Inaugural Meeting (Un-aided)	English
22-09-2017	Students Enrichment Programme	Mathematics
05-10-2017	Swachh Bharath Campaign	NSS
06-10-2017	Victorial Age - Literary Quiz (Un-Aided)	English
12-10-2017	Dr. MGR Centenary Function	NSS
14-10-2017	Alumni Inaugural Meeting	Economics
17-10-2017	Dengue Awareness Camp	NSS
24-10-2017	Non-Violence Day	NSS
27-10-2017	Youth Awareness Motivational Speech	Students Welfare & Counselling Programme
30-10-2017	Youth Inspiration Day	NSS
07-12-2017	Staff Enrichment Programme	IQAC
08-12-2017	Workshop - Palanthamilar Valviyal Nerigal	Tamil

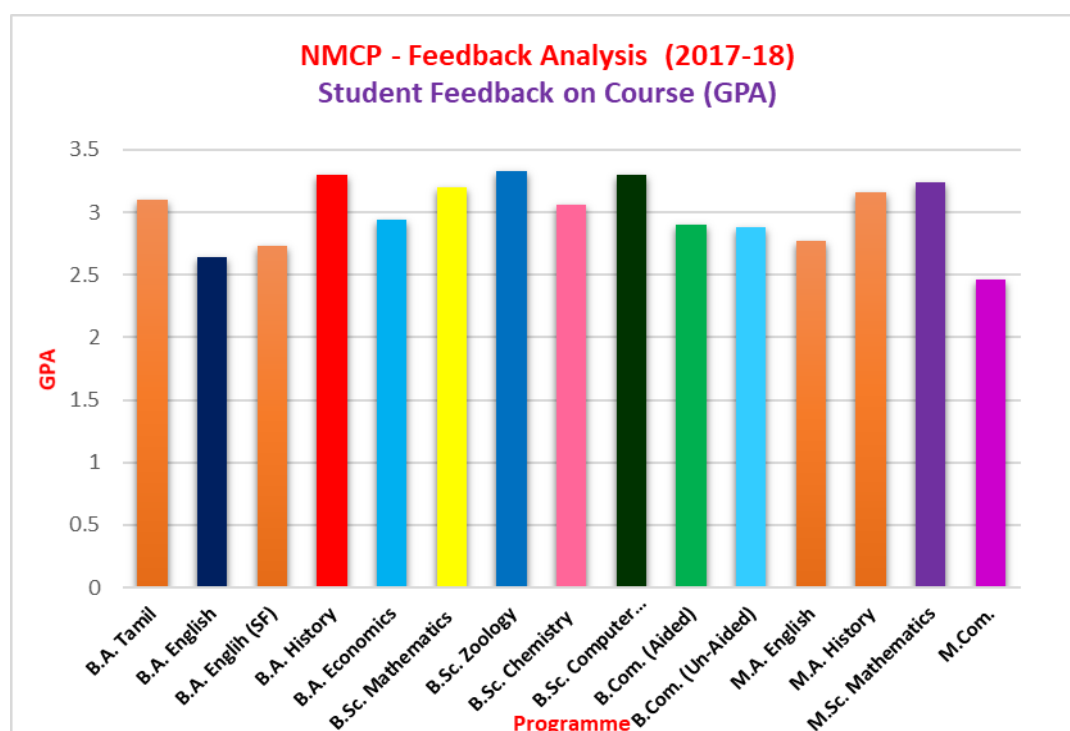
09-12-2017	Regional Seminar - Quality Enhancement Measures in HEIs	IQAC
15-12-2017	Workshop - Data Analysis through SPSS	Commerce
15-12-2017	Alumni Meet	Zoology
15-12-2017	Hand Made Greeting Card Exhibition	English
16-12-2017	Christmas Music Program	College
18-12-2017	Seminar - Kalathai Vendra kavithai Kuralgal	Tamil
19-12-2017	Canon Thomas Sither Memorial Children School and Vocational Home for the Mentally Retarded, Thirumaraiyoor	Chemistry
19-12-2017	Regional Seminar - Human Resource Management	Economics
20-12-2017	Literary Performances - Literary Quiz (Un-Aided)	English
21-12-2017	Old Age Home Visit, Thirumaraiyoor	Computer Science
22-12-2017	Golden Jubilee Function	College
26-12-2017	Alumni Meet	Commerce
04-01-2018	St. Luke's Leprosarium, Thirumaraiyoor	Mathematics
04-01-2018	International Seminar - Communicative Approach to English	English
09-01-2018	Book Fair	Library
10-01-2018	International Seminar - Innovative Methods of Producing Hydrogen Fuel	Chemistry
11-01-2018	Mentally Retarded Home Visit, Thirumaraiyoor	English
11-01-2018	Road Safety Awareness Rally	NSS
12-01-2018	Samathuva Pongal vizha	NSS
17-01-2018	Bio-Instrumentation Demo Project	Zoology
17-01-2018	Staff Council Meeting	College
18-01-2018 & 19-01-2018	Skill Development Training Programme	English, Commerce, Comp. Science & IQAC
20-01-2018	Staff Orientation Programme	IQAC
22-01-2018	Guest Lecture -	Chemistry
24-01-2018	Internship Training	Zoology
25-01-2018	Human Chain for National Voters Day	NSS
27-01-2018	Alumni Meet	Mathematics
29-01-2018	Study Visit	Zoology
30-01-2018	Workshop - Competitive Exams	CGC & IQAC
03-02-2018	Alumni Meet	History
06-02-2018	PTA Meet	Economics
07-02-2018	E waste Management - Exhibition	Computer Science
07-02-2018	Field Visit - Vattakottai & Kanyakumari	History
08-02-2018	PTA Meet	Mathematics
08-02-2018 to 09-02-	Computer Training, Maduram School, Nazareth	Computer Science

2018		
09-02-2018	Guest Lecture - Python	Computer Science
09-02-2018	PTA Meet	Commerce
09-02-2018	Guidance for TNPSC Group IV exam	CGC & IQAC
10-02-2018	Alumni Meet	Chemistry
15-02-2018	Blood Donation Camp	NSS
15-02-2018	Nature - The Priceless Gift of God to Man	English
16-02-2018	Medical Camp - Vaithialingapuram Village	Economics
17-02-2018	Alumni Meet	Tamil
17-02-2018	PTA Meet	History
17-02-2018	Industrial Visit - Sterlite Copper Industries, Thoothukudi	Commerce
17-02-2018	Mega Job Fair	Placement Cell
19-02-2018	PTA Meet (Un-aided)	English
20-02-2018	PTA Meet	Chemistry
20-02-2018	PTA Meet	Tamil
21-02-2018	Guest Lecture - Movement for Social Justice	History
21-02-2018	PTA Meet	English
22-02-2018	Guest Lecture - Goods and Service Tax	Economics
22-02-2018 to 23-02-2018	National Seminar - GST and its Application on Indian Trade	Commerce
23-02-2018	Guest Lecture - Demonitization	Economics
24-02-2018	Alumni Meet	English
26-02-2018	PTA Meet	Computer Science
27-02-2018	Eye Camp	NSS
01-03-2018	Students Counselling Programme	Chemistry
02-03-2018	International Seminar - Recent Trends in Mathematics	Mathematics
02-03-2018	Workshop - Financial Education SEBI	Commerce
06-03-2018	Guest Lecture - Recent Trends in Indian Economy	Economics
06-03-2018	Orientation Programme - Learning of e-resources	English
07-03-2018	Students Created Exhibition	History
07-03-2018	Medical Lab study visit	Zoology
09-03-2018	General Medical Examination & Health Awareness Camp	Commerce
12-03-2018	Elocution Competition - Pengalin Indraiya Nilaimai	Gender Sensitization Cell
13-03-2018	Womens Day Celebrations	Gender Sensitization Cell
14-03-2018	Old Age Home Visit, Thirumaraiyoor	English
15-03-2018	Guest Lecture - YOGA	Commerce
15-03-2018 to 09-04-	Spoken English Programme	English

2018		
16-03-2018	National Seminar -Social Justice	History
16-03-2018	Ecological Study	Zoology
19-03-2018	Student Enrichment Programme	English
21-03-2018	Guest Lecture - How to prepare for NET & SET	English
23-03-2018	Industrial Tour - Ooty	Commerce
23-03-2018	Educational Tour - Ooty	Mathematics
23-03-2018	Educational Tour- Moonar	English
26-03-2018	Guest Lecture - Electronic Payment System	Commerce
27-03-2018	Graduation Day	College
28-03-2018	Old Age Home Visit, Thirumaraiyoor	English
28-03-2018	Educational Tour - Kanyakumari	English
04-04-2018	Making Artistic Goods using Palm Leaves	Fine Arts Club
06-04-2018	Awareness on Consumer Products	Consumer Club
13-04-2018	College Day	College
16-04-2018	National Seminar - Tamil Ilakkiathil Padaippalumai	Tamil
17-04-2018	Elocution	Tamil
17-04-2018	Department Association Meeting	Tamil
17-04-2018	Orientation / Training Programme	Red Ribbon Club
18-04-2018	Education Tour	Computer Science
19-04-2018	Study Tour - Kodaikanal	History
19-04-2018	Campus Interview	Placement Cell
19-04-2018	Department Association Meeting (Aided)	English
19-04-2018	Department Association Meeting (Un-Aided)	English
19-04-2018	English (Un-Aided) Association Meeting	English
19-04-2018	English (Aided) Association Meeting	English
20-04-2018	Study Tour- Kodaikanal	Chemistry
20-04-2018	Annual Sports Day	Physical Education
21-04-2018	Department Association Meeting (PG)	English

NAZARETH MARGOSCHIS COLLEGE AT PILLAIYANMANAI**Feedback Analysis 2017- 2018****Student Feedback on Course****(Questionnaire No. 1)**

Sl.No.	Programme	overall rating	GPA	Remarks
1	B.A. Tamil	49.63	3.1	Very Good
2	B.A. English	81.91	2.64	Good
3	B.A. English (SF)	81.88	2.73	Good
4	B.A. History	105.75	3.3	Very Good
5	B.A. Economics	79.31	2.94	Good
6	B.Sc. Mathematics	95.94	3.2	Very Good
7	B.Sc. Zoology	113.38	3.33	Very Good
8	B.Sc. Chemistry	82.66	3.06	Very Good
9	B.Sc. Computer Science	72.59	3.3	Very Good
10	B.Com. (Aided)	116.16	2.9	Good
11	B.Com. (Un-Aided)	83.44	2.88	Good
12	M.A. English	16.59	2.77	Good
13	M.A. History	22.13	3.16	Very Good
14	M.Sc. Mathematics	51.81	3.24	Very Good
15	M.Com.	31.97	2.46	Good



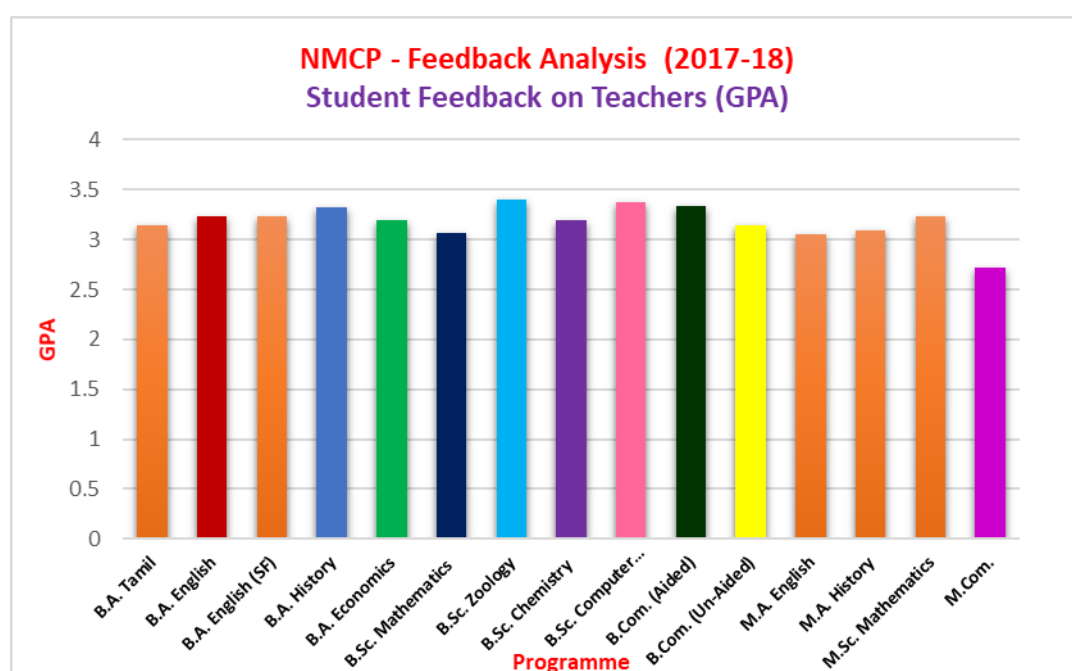
NAZARETH MARGOSCHIS COLLEGE AT PILLAIYANMANAI

Feedback Analysis 2017- 2018

Student Feedback on Teachers

(Questionnaire No. 2)

Sl.No.	Programme	overall rating	GPA	Remarks
1	B.A. Tamil	50.38	3.15	Very Good
2	B.A. English	100.46	3.24	Very Good
3	B.A. English (SF)	96.76	3.23	Very Good
4	B.A. History	106.41	3.33	Very Good
5	B.A. Economics	86.11	3.19	Very Good
6	B.Sc. Mathematics	92.08	3.07	Very Good
7	B.Sc. Zoology	115.73	3.4	Very Good
8	B.Sc. Chemistry	86.36	3.2	Very Good
9	B.Sc. Computer Science	74.37	3.38	Very Good
10	B.Com. (Aided)	133.62	3.34	Very Good
11	B.Com. (Un-Aided)	91.49	3.15	Very Good
12	M.A. English	18.31	3.05	Very Good
13	M.A. History	21.63	3.09	Very Good
14	M.Sc. Mathematics	51.81	3.24	Very Good
15	M.Com.	35.35	2.72	Good



BEST PRACTICES

I. OUR COLLEGE OFFICE AUTOMATION SYSTEM

Automation System is an Intranet application used to automate operations related to a typical office management of our college. This allows a user to log in and add details of Students' database containing students profile, Attendance and Continuous Internal Assessment (CIA) Examinations results. It also provides easy access to the staff and students for the search of important matters. In this Office Automation system based on workflow technology, College office, Departments and Library are integrated with the work.

The entire project is divided into two main segments - one segment contains the ERP Admin panel which is in control of user manager, and the second segment contains the different users of application like office user for add or update student database, and help all the staff members users of various departments to maintain attendance sheets as well as the CIA marks, department user allowed to view the database and correct the mistakes in student data, but not allows to delete any entry. The database lies on a central system or Server and the same can be accessed via HTML browser on a system connected to Local Area Network (LAN). The concept of Office Automation System provides key advantage of data integrity, no data duplication, and easy data backup. This is a user-friendly interface.

We have adapted a digital system to control the basic information of staff and students to eliminate paper work. This will enhance the ease of access to student database and other details. This centralized database is located and maintained in one server and holds all the data on a Server. One main advantage is that all data is located in Server Room. Users in the organization can access the data from their department PC or terminal. This intranet computer network uses Internet Protocol technology to share information, operational systems, or computing services within an organization. An intranet is a computer network that uses Internet Protocol technology to share information, operational systems, or computing services within the institution. So, the objective of automation is to organize each individual's desktop with minimal cost, time and effort to be more productive, cost efficient, timely, and competitive.

Applications have separate student database for each Department of the college. Multiple users are allowed to use application simultaneously in intranet network. Admin control panel is added to this application to control all other user. Admin panel is integrated with the adminer php file for increasing ease of database management. Adminer allows the user to access and

update (like delete, alter and edit user permissions to) the database using a single php file within the application. The main motive of this project is to reduce the workload of college office user. At the time of admission student have to pay the admission fees first then office user will make an entry in respective student database. Office user only has to make entry of the student name, profile and roll number. Student can get the unique id for admission process. Unique id is used for identification of students, through that id student can enroll to any activity which is going on in the college.

Applications

- Registration of students and newly recruited staff in college office.
- Verification of personal details and progress history can be accessed individually.
- Reports can be generated.
- Data is secure and easy to backup.
- Biometric system of staff attendance is implemented and maintained as a database.
- All information are sent to the staff and students through SMS.

II. HOME VISIT SHOWING KINDNESS TO THE POOR

Our kindness programmes for this year has been so successful, thanks to the generosity of staff and students. The volunteers from various departments made a list of all local charities that our college could help and asked the requirements of the homes. Each department decided and made an announcement to their students to donate voluntarily. A team of students and class representatives along with the department staff visited various homes in and around our place. The spirit of education in our college is driven by values, morals and ethics so generously instituted by the well-wishers. We actually felt so happy that our students were satisfied with the help rendered to the poor inmates of various homes.

The students of III B.Sc. Chemistry visited the Canon Thomas Sither Memorial Children School and Vocational Home for the Mentally Retarded, Thirumaraiyoor. The HOD of Chemistry gave a motivational talk to the participants. The students entertained the children with dance and drama. The mentally retarded children also performed a dance and cherished the moment with the chemistry students. The visitors arranged a feast and offered donations and cake to the home. The home children were delighted.

The students of the Department of Computer Science visited the Old Age Home at Thirumaraiyoor interacted with the old people and performed a variety of cultural activities like songs and dance. The students gave a feast, dresses, cake and sweets to the old age people.

The students of the Department of Mathematics visited St. Luke's Leprosarium, Peikulam. They met the inmates and entertained them with cultural programmes. Lunch was served to them. Then the students interacted with healing words to the inmates individually.

The students of II B.A. English visited the Canon Thomas Sither Memorial Children School and Vocational Home for the Mentally Retarded, Thirumaraiyoor and conducted ball passing game for those children. They played happily. Then the students distributed snacks to them. The student bought baskets and candles made by the home children.

The Students of III B.A. English visited the Home for the Aged, Thirumaraiyoor. The students performed dance and interacted with the inmates about their past life and the present mental turmoil. A video clipping to encourage the old age people was shown. They were also entertained by a choreography and other entertainments. A lunch was given and the students were happy with them.

The students of III B.A. English (Un-Aided) paid a visit to Light Social Welfare Trust for Old Age Home, Arumuganeri. Students served lunch to the old age people. Then singing and dancing programmes were held by the students. The students interacted with them and rejuvenated their drooping spirit and filled their hearts with joy.