

NAZARETH MARGOSCHIS COLLEGE AT PILLAIYANMANAI
NAZARETH – 628 617.
ANNUAL REPORT

Members Present:

1. Rt. Rev. Dr. S.E.C Devsahayam - Chairman, College Governing Board & Bishop, TND.
2. Mr. J. Jebachandran - Secretary, Standing Committee for Collegiate Education, TND.
3. Rev. R. Allwyn Ranjith Kumar - Pastorate Chairman, Pillaiyanmanai.
4. Mr. D.J.S. Rathnakumar - Bishop's Nominee.
5. Dr. A.D.K. Jeyaseelan - Representatives of the Standing Committee for Collegiate Education.
6. Dr. D.S.T. Ramesh - Staff Representative.
7. Dr. R. Sweetly - Staff Representative.
8. Mr. R. Levy Asoak Sundararaj - Old Student's Representative.
9. Mr. D. Jebakirubai - Welfare Committee Representative Co-option.
10. Mr. E. Thilagar - Special Invitee.
11. Mr. S. Mamallan - Special Invitee.
12. Mr. R. Edwin - Special Invitee.
13. Dr. S. Arulraj Ponnudurai - Principal.
14. Mr. D. Gnanaraj@S.D.K. Rajan - Secretary.

The Meeting started with prayer by Rev. R. Alwyn Ranjith Kumar, Pastorate chairman, Pillaiyanmanai. The chairman and Bishop announced the death of the two former staff members and lab assistant, Nalini.

- 1) Prof. T. Vallabai Rajaiah – Former HOD of English
- 2) Prof. C.S. Christopher – Former HOD of History
- 3) Mrs. Nalini Rathna - Lab Assistant (death due to COVID19)

One minute silence was observed as a mark of respect for the deceased members of staff

Attendance:

The following members expressed their apology for not able to attend the meeting.

- 1) Rev. P. Moses Jebaraj - Clerical Secretary, TND.
- 2) Mr. S. Pon Durairaj - Treasurer, TND.
- 3) Mr. Pouli Jeyachandra Sekar - Bishop's Nominee.

- 4) Prof. P. Jeyachandran - Representatives of the Standing Committee for Collegiate Education.
- 5) Mr. B. Robinson - Representatives of the Standing Committee for Collegiate Education.
- 6) Mr. P. Ebenezer - Nazareth Pastorate Representative.
- 7) Mr. V. Duraipandi - Special Invitee.

I Minutes of the Previous Meeting:

The minutes of the 105th governing board meeting held on 25.02.2020 was confirmed.

II Extension of Secretary term:

The term of our secretary Mr. D. Gnanaraj ends on 31.05.2021. So the Governing Board resolved to extend his tenure to one more year from 01.06.2021 – 31.05.2022.

III Appreciation

The committee appreciates the good work done by the secretary and principal for the development of the college.

IV Staff Matters

Approval: Informed the approval of the appointment of four staff members by the Director of Collegiate Education Chennai.

S. No.	Name & Designation	Date
1.	Dr. Moses, Department of Economics	24.10.2020
2	Dr. Gnana Sumathi Department of Commerce	24.10.2020
3	Prof. Sherlin Raja, Department of English	24.10.2020
4	Dr. Sathiya Bama, Department of History	03.08.2020

Salary: Informed the salary grant received For the following three newly appointed Non-Teaching staff members.

S. No.	Name	Designation
1.	Mrs. A. Jenciya Gracelet	Junior Assistant
2	Mrs. J. Gifta Sugi Hepzibah	Library Assistant
3	Mrs. V. Bhina	Office Assistant

Death: Informed the sad demise of Mrs. Nalini Rathna, Lab Assistant due to COVID19. She was a very sincere and hard working staff. May her soul rest in peace.

Appointments , Promotions & Transfer: Informed the following new appointments of both teaching and non-teaching and promotion and transfer of non-teaching have been made.

Dr. Esther Esabella was appointed in the place of Dr. Maxwell Samuel, HOD of Zoology

S.No	Name	Designation	Date
1.	Dr. Esther Esabella	Zoology	23.03.2020
2.	Dr. Johnson Pandian	Commerce	23.03.2020
3.	Dr. Praveen Peter Gnaniah	Tamil	23.03.2020
4.	Mr. Jackson	Office Assistant	04.11.2020

who retired and 31.05.2019. Dr. Johnson Pandian was appointed in the place of Dr. Synthia Selvakumari HOD of Commerce who retired on 31.05.2019. Dr. Praveen Peter Gnanaiah was appointed in the place of Dr. Kalaiyarasi, Asso. Prof. in tamil Who retired on 31.03.2019.

Mr. Jackson, son of Mrs. Nalini Rathna, diseased was appointed as office assistant on compassionate ground. This was possible with the support and efforts of our Bishop Iyya, and Secretary and Secretary for Collegiate Education. I thank all of them for their great concern for the grieved family.

Mr. Thangamani, Assistant was transferred to Pope's College as assistant

Mrs. Jebakumari, Record Clerk was promoted as lab assistant in the place of Mrs. Nalini Rathna who died due to Corona. Mrs. Bhina, Office assistant was promoted as Record Clerk in the place of Mrs. Jebakumari. Mr. Jackson has been appointed as office assistant in the place of Mrs. Bhina. All the promotions have been made with combined seniority of both the colleges (Margoschis & Pope's)

Completion of probationary Period

Informed that three staff members have completed / completing their probationary period of two years. So their services may be confirmed.

S. No.	Name & Designation	Date
1.	Dr. Jebastin Andrews, Department of Chemistry	06.01.2021
2	Dr. Jesura Pauline, Department of Commerce	07.03.2021
3	Mr. S. Garrat Raja, Department of English	06.01.2021

V Students matter: The college was closed on 24th March 2020 due to the Corona Pandemic. The University conducted the examinations online to the final year students. The UG I & II Year and PG I Year students were exempted from writing the university exams and

they all declared as 'all Pass'. The admissions for the academic year 2020-21 was very slow, due do the economics strain faced by the parents. Any how our college able to fill- up an overall 86 percent of the seats sanctioned by the effort taken by the admission committee and Principal. The present strength of the college is 1233.

'Odd Semester' classes were conducted 'online' Our college is one of the very few colleges which conducted online classes perfectly as per the time table. The college activities / programs were also conducted online. The odd semester university Examinations were also conducted online. The even semester classes were started on 28th Dec. 2020. The final year students only permitted to come to college and the remaining students remained in home and attended online classes. After almost one year period of time since the college was closed due to pandemic regular classes for all the students started on 8th Feb. 2021.

IV College Development Matters: Even though the college was closed for nearly 9 months, the principal's office is very busy with students welfare, staff welfare and college developments.

Building

The Golden Jubilee Block was originally planned only ground and first floor. But realising the need of the hour, the office bearers of TND gave permission to construct the 2nd floor also. Now, the Golden Jubilee Block, the first two – storey building in the college at an estimate of 1.04 Crore Rupees is completed and dedicated today (18.02.2021) by our Bishop Iyya Rt. Rev. S.E.C. Devasagayam and opened by our dynamic Secretary, Nazareth Margoschis College Pillaiyanmanai & Lay Secretary TND in the presence of our collegiate education standing committee secretary Mr. J. Jebachandran. The Main Entrance Arch also completed and dedicated today I am proud to inform that a church at Arasarkulam Village in Palaniappapuram Pastorate sponsored by our staff members is also completed and the church is ready for dedication by our Bishop Iyya on 26th Feb. at 10:00 a.m. as the 50th church of TND 100 village church program. Taking this opportunity I thank all the members of staff who have contributed liberally towards the construction of the church. We thank our beloved Bishop Iyya and our secretary for recognising the church as the 50th church of this Program.

NIRF & NAAC: The Principal informed that the college has registered and data were submitted successfully for NIRF ranking process this year on 10th Feb. Further the AQAR report of NAAC for the completed years after NAAC accreditation is also ready and it will be sent before the end of this month.

Research Centre: The university has recognised our English department as research centre to pursue Ph.D. degree. Already the department of commerce and department of maths are Ph.D

research centres. The department of English is the third Ph.D Research centre in our college. This will help the students in our area to peruse Ph.D in our college itself.

NCC: Reported that one NCC naval unit has been sanctioned to our college by the Central Government. This adds additional reputation to the college.

Beautification of college Campus: Under beautification of college campus scheme, a lawn has been created in the open place opposite to principal's room. Plant along the Paver Block pathway from the main entrance also have been planted. New plants have been also planted inside the college chapel compound. For the benefit of the students to sit during the free hours stone benches has been erected in different places of the campus. The boys two – wheelers shed has also been extended with the support of PTA.

VI The following expenses were made:

1. Lawn opposite to Principal's room, Plants along the paver pathway from the main entrance and plants inside the chapel compound and maintenance of plants in the campus Rs.1,13,470/-
2. Office Push Door and glass ware expenses Rs.31,840/- and one A/c Unit to office Rs.37,500/-
3. Christmas function and Dinner expenses Rs.66,469/- [28,669 + 37,800]

VII Proposals: The following proposals were granted.

1. Wooden Benches to College Chapel – 12 Benches @ Rs.13,800/-per Bench (Vengai first quality wood) Rs.1,65,600/-
2. Desk repair work – using 18mm water proof plywood sheet Rs.1800/- for repair 20 desks Rs.36,000/-
3. Paver Block Pathway from main block to the west block at an estimate of Rs. 3 Lakh
4. Paver Block tiles flooring in front of main entrance Rs.33,000/-
5. Two table top computer systems @ Rs.45,000/- for office use Rs.90,000/-.
6. The department of history may be up graded as Ph.D. Research Centre.
7. University Certificate Courses may be started.
8. Decided to fill up the non-teaching menial Staff vacancies.
9. The SBI A/c No. 35251156236 in Nazareth Branch may be closed as it is no longer in use.

VIII Financial Statement: The Financial Statement of Accounts for the year ending 31 March 2020 and 01.04.2020 to 31.12.2020 were placed before the board and accepted. The Tentative budget for 2021 – 2022 was also placed before the board and was accepted.

IX Internal Audit: Internal audit is yet to be conducted. The audit members will audit the accounts and submit it to the chairman.

X Conclusion: The Principal thanked our Bishop Rt. Rev. Dr. S.E.C. Devasahayam, our Secretary Mr. S.D.K. Rajan, our Collegiate Education Standing Committee Secretary Mr. Jebachandran, for their love, concern and support in all his activities in the college. Also he thanked the Governing Board member and all the well wishes of the college.

He specially thanked our Secretary Mr. SDK. Rajan, who is his support and strength to take this college to the next level. May God Bless Nazareth Margoschis College at Pillaiyanmanai.


SECRETARY
 NAZARETH MARGOSCHIS COLLEGE
 at PILLAIYANMANAI
 NAZARETH - 628 617

Authenticated

BISHOP & CHAIRMAN
 THIOTHUKUDI NAZARETH DIOCESAN COLLEGES